

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON SEPTEMBER 14, 2021**

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday, September 14, 2021, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Fedra Chapa, Councilwoman Dusek, Tess Harden, Dr. Kenneth Kirlin, Donna McElroy and Madison Wilson. Also present was City Manager, Celia DeLeon; City Secretary, Kyndra Munoz; and Adam Harden, 415 Devine.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:01 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Administer Oath of Office to newly appointed Board member Elisa Tess Harden

City Secretary Kyndra Munoz administered Oath of Office to newly appointed Board member Elisa Tess Harden.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

There were no citizens to be heard.

Review and discuss minutes of August 10, 2021 Board meeting; take possible action.

Donna McElroy moved to approve the minutes of August 10, 2021 Board meeting.

Dr. Kenneth Kirlin seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and adoption of the FY2022 EDC Budget

President Hornberger opened this item and the following two items together.

Mayor Hornberger stated the request from E-Z Bel is in the form of a draw request for retainage which will affect our FY2022 budget. Bain Medina Bain, our Project Engineer is recommending a larger total retainage balance to remain than what E-Z Bel is contemplating in their draw request. E-Z Bel is requesting the retainage balance to be reduced to about \$2,900 and Bain Medina Bain is recommending the remaining balance be increased to about \$9,700. We do not have a representative from either company present to answer any questions.

Dr. Kenneth Kirlin stated we can follow the recommendation of Bain Medina Bain and have E-Z Bel present at next month's meeting to answer questions we have regarding the retainage balance.

Donna McElroy moved to approve the recommendation of Project Engineer, Bain Medina Bain in the amount of approximately \$9,700 for the retainage balance.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Celia DeLeon stated taking the recommendation of our Project Engineer, the balances are reflected in the FY2022 budget.

Fedra Chapa moved to adopt the FY2022 EDC Budget.
Dr. Kenneth Kirlin seconded the motion.
The vote in favor of the motion was unanimous.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

Celia DeLeon stated I would like for your permission to issue payment for the SAWS bill when received to avoid any further late fees and approve the SAWS invoice at the following meeting.

Donna McElroy stated I would suggest calling SAWS to have the bill date moved to try and coincide with our meetings.

Donna McElroy moved to approve financial reports, including EDC expenditures, invoices and allocations and monthly treasurer report.
Fedra Chapa seconded the motion.
The vote in favor of the motion was unanimous.

Discussion and possible action on the McCullough Corridor Sidewalks and Landscaping Demonstration Project

Celia DeLeon stated we are still waiting on all of the final documents for the Demonstration Project and the green paint for the bike lane.

President Hornberger stated we have received a complaint from an individual who ran over one of the boulders located at The Yard. The complainant has written a letter which states the location of the boulders are not placed correctly and it will be very costly to repair their vehicle.

Donna McElroy stated the boulders are placed off of the street and in a location that would protect the landscaping from vehicles that might cut those corners. We could speak to our Project Engineer and ask him to take a look at the boulders to see if they are properly placed.

Tess Harden stated if we remove the boulders, any accident would not only cost to replace the landscaping but the drip irrigation system as well.

Madison Wilson stated I have witnessed a suburban run into a boulder and completely crush both side panels of their vehicle. When I pull out of the Yard, I have to inch out slowly because vehicles are traveling fast down McCullough and sometimes you need to be quick to get out of the Yard.

President Hornberger stated I am not sure what else to do. Removing the boulders would sacrifice the landscaping at every single corner that anyone might be taking in or out of these driveways. We will ask Bain Medina Bain to look at the boulders and see if they are placed correctly or see if we can reposition the boulders and still have them be effective.

Fedra Chapa stated the landscaping is part of the beautification effort and taking this out is a huge component of the aesthetic aspect of what we were going for.

Discuss liaison issues with businesses and receive update from Board member Chapa; take possible action

Fedra Chapa stated I am going to visit with one of the business owners on McCullough who has concerns regarding front parking spaces and the continuation of the Corridor Project improvements.

Discuss Holiday decorations prep and installation; take possible action

Fedra Chapa stated I will be calling our regular vendors to set up installation and coordinate the

Holiday decorations. Every year, I look for a subcommittee for those who would like to help out or have any ideas on how to use the Holiday budget. Last year, we had enough funding to complete the purchase of Holiday flags for all of the poles along McCullough.

Discuss administrative items and future agenda items.

Donna McElroy stated now the project is complete, it would be a great idea to divide up and reach out to the businesses about their thoughts on the McCullough Corridor Project and if this would be something they would be interested in the future.

Councilwoman Dusek stated if a business is unable to remodel because of funding we can also make them aware of their options, encourage them if they want to take these steps and help set a plan.

President Hornberger stated I think this is a great idea and I would suggest we go out in teams of two to show commitment to the businesses.

There was no other business and the meeting adjourned at 6:36 p.m.

Ronald Hornberger
President

Kyndra Munoz
City Secretary