

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON SEPTEMBER 10, 2019**

The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Tuesday, September 10, 2019 at 6:00 p.m. in the City Council Chambers of the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas. Members of the Board of Directors present were Mayor Hornberger, Fedra Chapa, Donna McElroy, Pat Meier, Councilwoman Plant and Barry Sturrock and Richard Wolf. Also present was City Manager, Celia DeLeon.

Call to order and determination of quorum.

The meeting was called to order at 6:00 p.m. by President, Barry Sturrock; roll call was taken, and a quorum was announced.

Citizens to be heard. ("This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes). After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record")

There were no citizens to be heard.

Review and discuss minutes of August 13, 2019 Board Meeting; take possible action.

After reviewing the minutes Councilwoman Plant moved to accept the August 13, 2019 Board meeting minutes. Donna McElroy seconded the motion. The motion was approved unanimously.

Review and discuss Financial Reports, including EDC expenditures and allocations and monthly treasurer report; take possible action.

Treasurer Wolf stated the balance at the end of July was \$560,865.84 and the sales tax revenue collected for August was \$10,245.20. After paying the invoices in August that left a balance of \$552,374.04.

Councilwoman Plant asked are we on track with the budget?

President Sturrock stated yes we are on track with the budget and the only money we have spent is on Bain Medina Bain for the professional services.

Councilwoman Plant moved to accept the 2019 Financial Reports, EDC expenditures, allocations and monthly treasurer report as presented. Mayor Hornberger seconded the motion. The motion was approved unanimously.

Discussion on the McCullough Corridor Sidewalks and Landscaping Demonstration Project (referred to as the "McCullough Corridor Project") including Task 1 as well as Phases A – G of Task 1 which involve civil & electrical engineering design, surveying and landscaping design services by Bain Medina Bain, Inc. and its subcontractors Bender Wells Clark Design and HM3 Engineering Consultants for sidewalk and landscaping improvements to undertake the McCullough Corridor Project ("Task 1 project") as this Task 1 project will promote new or expanded business/economic development and commercial activity in the City and specifically along the McCullough Business Corridor; possible action involving the McCullough Corridor Project including the Task 1 project and Phases A-G of the Task 1 project.

President Sturrock stated in previous meetings we have been combining item five and item six together and we are still working on Task one which is the design phase which has taken some time and they are trying to reconfigure things from keeping people from walking behind cars. We had a preliminary meeting with Pam Kirlin from Cowboy Kennels and she wasn't opposed and she wasn't in favor of it and we need to get some more information together. We determined the parking for the current Cowboys Kennels was requested by a variance and granted and they needed one more parking space than what they had so they currently have thirteen parking spaces. If we do what we are proposing to move the sidewalk out so you don't walk behind the cars we would be reducing their parking to twelve spaces so that would require another request for a variance. We need to come up with a decent proposal and he will speak with them and come back to the board and then we can take it to Council. He stated since we are going to offer more parking on Clarence Street we also need to figure out who owns Clarence Street.

Councilwoman Plant asked what is the difference between Clarence Street and the other streets?

City Manager DeLeon stated nothing; we do not have any documentation on Clarence Street.

President Sturrock stated it is just an easement on their property, part of it is ours and part of it is San Antonio's. There are a lot of little details that we are going to run into and he is going to ask the City Attorney to do a title search on Clarence Street to determine what records we have.

Pat Meier joined the meeting at 6:10 p.m.

City Manager DeLeon stated President Sturrock will be coming off the board in December so we need get moving with the process and if we need to have special meetings between now and December we can.

President Sturrock stated he will do everything he can to get us into construction before he leaves

Discussion on the McCullough Corridor Sidewalks and Landscaping Demonstration Project (referred to as the "McCullough Corridor Project") including Task 2 which involves constructing sidewalk and landscaping improvements to undertake the McCullough Corridor Project in an amount not to exceed \$360,000.00 ("Task 2 project") as this Task 2 project will promote new or expanded business/economic development and commercial activity in the City and specifically along the McCullough Business Corridor; possible action involving the McCullough Corridor Project including the Task 2 project.
This item was discussed with the previous agenda item.

Discussion on Holiday decorations and budget; take possible action

Fedra Chapa stated she does not have a lot of information other than what budget the committee wants to approve.

President Sturrock stated we increased the budget last year.

Pat Meier stated we increased the budget from \$5,000 to \$7,000.

Fedra Chapa asked do you want to see a breakdown of where the monies would be going on expenditures?

Pat Meier stated we discussed last year about adding ten more banners and we were going to look at angels and they are \$500 each and we don't have electrical wiring and we don't have the boxes. The boxes were \$700 and it would cost around \$3,000 to do two angels. We currently have seven of them but we need new Christmas trees and if we have budgeted for it we should go ahead and put it in the decorations.

Fedra Chapa stated she will help with the ordering and coordinating and she will get some quotes on the Christmas trees.

Discuss liaison issues with businesses and Olmos Park Living Magazine.

Pat Meier stated, they will meet one more time in October and the businesses were going to each put in \$100 and that was going to cover some of the publishing costs. Steve Craft and herself had split up the street and handed out applications and were speaking to people. She stated Tribeca is being sold to the Sabor Cosina that is in the Yard and will have to approach and see if they will pitch in the \$100. They are on track and in October the reminder will go out in the magazine and the banner is created and she will send the board a copy of it.

Discuss administrative items and future agenda items.

President Sturrock stated some of the citizens had complained that the stripes are wearing out on McCullough.

City Manager DeLeon stated we have had some requests from citizens to repaint those bike lanes stripes.

President Sturrock stated part of that is the stripes wear out and we have not had any rain and they are dirty but as we get further along in our construction we can add an alternate option to re-paint if that is something that this board would like to consider when we go out for construction pricing.

Pat Meier asked how many times have we re-painted?

President Sturrock stated only once.

Councilwoman Plant stated she did not think the paint latest as long as it should have and the City of San Antonio does not re-paint their lines every year.

President Sturrock stated it was done to TXDOT standards because he looked at the specs that the engineer prepared and part of it is that the curb has not been moved out and people are driving on top of that white stripe.

Pat Meier asked will there be enough money to make it all the way to the end of the Cowboys Kennels?

President Sturrock stated as far as we know yes, the method of procurement that we have authorized and agreed to utilize competitive sealed proposal so when the numbers come in we can negotiate with the contractor to adjust what we want it to be.

The meeting adjourned at 6:20 p.m.

Barry Sturrock, President

ATTEST:

Diane Gonzales
City Secretary