

MINUTES OF REGULAR
CITY COUNCIL MEETING HELD
NOVEMBER 15, 2023

The City Council of Olmos Park, Texas held a regular meeting on November 15, 2023 commencing at 6:00 p.m. in the Council Chambers at City Hall. Mayor Deanna Rickabaugh presided and Council members present were Will Brooks, Erin Harrison, Kenyon McDonald and Sharon Plant. Member not present was Juliana Dusek. Staff present were City Manager, Celia DeLeon, City Secretary, Kyndra Munoz; Interim Police Chief, Hector Ruiz; and Director of Public Works, Gilbert DeLeon. Also present was City Attorney, Dan Santee; Nicole Greenberg, 107 Paseo Encinal; Frances Hutchison, 1045 Shook; Jennifer Robelo; Olmos Park Youth Commission Members: Mead Flavin, Ava Greenberg, Kerri Hoermann, Wilkes Hoermann, Emily Kendrick.

Mayor Rickabaugh called the meeting to order at 6:00 p.m. and determined a quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Rickabaugh.

Citizens to be heard: This time is provided for citizens to address the Council on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.

Frances Hutchison, 1045 Shook stated we live in the Olmos Park Garden Community. We have lived here since 2021 and we walk the community a lot. We have noticed a lot of pedestrian safety issues particularly when crossing McCullough. The traffic circle has zebra crossing, but the paint is quite faded and there aren't any signs. I emailed last February and again recently about this; I would just like to propose updating the paint and getting signs to show this is a pedestrian crossing. There is also a crossing at Melrose and McCullough that is really faded and has no signage. We just want this to be a walkable community.

Discuss Resolution 2023-11 of the City of Olmos Park casting its vote for the Bexar Appraisal District Board of Directors; take possible action

Councilwoman Plant moved to vote for Juliana Dusek for the Bexar Appraisal District Board of Directors.

Councilman McDonald seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the Interlocal Agreement for Law Enforcement and Fire services and our dispatch and emergency medical services agreement extension through December 21, 2023.

Councilwoman Plant moved to extend the Interlocal Agreement for Law Enforcement and Fire services and our dispatch and emergency medical services agreement through December 21, 2023.

Councilwoman Harrison seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the Olmos Park's Youth Commission request to put up Holiday lights at Alameda Circle

Nicole Greenberg, President of Olmos Park Youth Commission stated the light up event is taking place on November 26th. We began this event last year, but have had the lighting of Alameda Circle for a few years now. Our annual pumpkin carving and the light up event are the two main

events we have up at Alameda Circle. We could come every year around August or September for approval of these events.

City Manager Celia DeLeon stated for the events themselves, you are able to use Alameda Circle without approval, we are concerned about the installation of the lighting at Alameda circle.

Nicole Greenberg stated the Youth Commission does the Holiday event. There was a benefactor who placed the lighting on the trees for Alameda Circle in a permanent fashion. Would there be another factor to this because around this time every year, the lights would need to be looked to make sure they are working. The lights at Alameda Circle are beautiful. If they are up year-round, I strongly encourage you to use them for other events such as Fiesta.

Gilbert DeLeon, Public Works Director stated the lights will be checked over this weekend by the installer to make sure they are working. Last week we checked the plugs and they are all working.

Nicole Greenberg stated the Youth Commission would also like to put up lights on the fountain and arbor as we did last year for the Holidays. There is plate already in existence at the Circle, but we need to hire an electrician come out and exchange the plate so we can plug in the lights. We would work with Gilbert and let him know when that would be taking place.

Councilwoman Dusek moved to approve the installation of the lights on the fountain, arbor and installation of the plate at Alameda Circle by the Olmos Park Youth Commission.

Councilman McDonald seconded the motion.

The vote in favor of the motion was unanimous.

Update from the Fiesta Frolic Committee

Jennifer Robelo, stated I am here to speak on behalf of Jennifer Parascand. The tasks that have been completed for the Fiesta Frolic are the following: the contracts have been signed and deposits have been paid Peerless Tents and Events. She also signed and paid the deposit for Games to You for various games and for Parties Picnics and Promotions for the bounce houses. The medals design has been paid in full. The initial email has been sent to San Antonio to confirm the date. Jennifer has been looking for a replacement for a couple of years now. She has also sent out requests in the weekly newsletter but hasn't received any responses. Jennifer is glad to help with designing and sending the postcard out, receiving donations and paying the balance for the deposits that have been made. She has stated we need to find someone to solicit the donations, distributing the medals, designing the signs, acknowledging the donors, and scheduling or paying for other vendors which include beverage and food vendors for the day of.

Councilwoman Plant stated this has always been a resident event. There used to be a group of individuals who coordinated this event together. I am surprised there hasn't been any response to helping out with this event.

Councilwoman Harrison stated Jennifer has done a phenomenal job these last few years. It has turned into something very unique that we would all hate to lose.

Councilwoman Dusek stated we will continue to help find individuals to help with this event. This does not have to be one person, it could be a group that works together.

Consent Items:

- a. Approve Cash Disbursements October 2023;
- b. Approve regular City Council minutes of October 18, 2023

- c. Approve 2023 Tax Roll as required by Section 26.09(c) of the State Property Tax Code

Councilwoman Dusek moved to approve consent items A - C.
Councilwoman Plant seconded the motion.
The vote in favor of the motion was unanimous.

Departmental Reports: (Written reports submitted to City Council, no further discussion required, unless requested by City Council.)

- a) Police:
 - (1.) Incidents, arrests and activity during the prior and current months.
 - (2.) Update on Police Patrol
- b) Fire:
 - (1.) Fire and other service calls, activity and training activities during the prior and current months.
- c) Streets and Sanitation:
 - (1.) Monthly Report
- d) Administration:
 - (1.) Financial reports for September 2023;
 - (2.) Monthly overtime, CT, vacation, sick leave report;
 - (3.) Building Department Report;
 - (4.) Municipal Court Report;
 - (5.) City Engineer Report.
- e) Manager's report:
 - (1.) Discussion of written reports (if needed).

Councilwoman Dusek moved to approve the Department Reports as submitted.
Councilwoman Harrison seconded the motion.
The vote in favor of the motion was unanimous.

Announcements and requests from Council members for future agenda items

There were no announcements or request from Council members for future agenda items.

Discussion and possible action on rescheduling the regular December 20, 2023 City Council meeting.

Councilwoman Dusek moved to reschedule the regular December 20, 2023 City Council meeting from 6:00 p.m. to 5:00 p.m.
Councilwoman Harrison seconded the motion.
The vote in favor of the motion was unanimous.

There was no further business and the meeting was adjourned at 6:39 p.m.

Deanna Rickabaugh
Mayor

ATTEST:

Kyndra Munoz
City Secretary