

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON MAY 14, 2019**

The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Tuesday, May 14, 2019 at 6:00 p.m. in the City Council Chambers of the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas. Members of the Board of Directors present were Mayor Hornberger, Donna McElroy, Pat Meier, Barry Sturrock and Richard Wolf. Board members not present were Fedra Chapa and Councilwoman Plant. Also present was City Manager, Celia DeLeon.

Call to order and determination of quorum.

The meeting was called to order at 6:00 p.m. by President, Barry Sturrock; roll call was taken, and a quorum was announced.

Citizens to be heard. ("This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes). After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record").

There were no citizens to be heard.

Review and discuss minutes of May 14, 2019 Board Meeting; take possible action

After reviewing the minutes Mayor Hornberger moved to accept the March 12, 2019 Board meeting minutes as corrected. Pat Meier seconded the motion. The motion was approved unanimously.

Donna McElroy joined the meeting at 6:07 p.m.

Review and discuss Financial Reports, including EDC expenditures and allocations and monthly treasurer report; take possible action.

Treasurer Wolf stated the report covers two months since the April meeting was cancelled. At the beginning of March the balance was \$511,413.46 and the sales tax revenue collected for March was \$10,019.67. After paying the invoices in March that left a balance of \$521,395.63. The Sales tax revenue collected for April was \$11,027.55 and no invoices were paid due to not having a meeting in April. The balance at the end of April was \$534,423.18 and after paying the invoices the balance is \$527,002.38. Mayor Hornberger moved to accept March and April 2019 Financial Reports, EDC expenditures, allocations and monthly treasurer report as presented. Donna McElroy seconded the motion. The motion was approved unanimously.

Discussion on the McCullough Corridor Sidewalks and Landscaping Demonstration Project (referred to as the "McCullough Corridor Project") including Task 1 as well as Phases A – G of Task 1 which involve civil & electrical engineering design, surveying and landscaping design services by Bain Medina Bain, Inc. and its subcontractors Bender Wells Clark Design and HM3 Engineering Consultants for sidewalk and landscaping improvements to undertake the McCullough Corridor Project ("Task 1 project") as this Task 1 project will promote new or expanded business/economic development and commercial activity in the City and specifically along the McCullough Business Corridor; possible action involving the McCullough Corridor Project including the Task 1 project and Phases A-G of the Task 1 project.

President Sturrock stated the Engineer and Landscape Architect are working on the project now and going through the details on where the property lines are and what are our potential solutions. We don't have anything to present right now because we are reviewing it to make sure it meets the intent of the ordinance. We will do to the best of our ability that it has a positive impact on the businesses along McCullough and our purpose is to generate business. He stated he hopes to have something for the Board to review next month.

Pat Meier asked if this was a place she could interject "the form" for tracking cost?

President Sturrock stated he would prefer not to add that to the discussion and that in terms of tracking this sort of thing you have to be careful. He stated that he negotiated with the Engineers and the Landscape Architect and has gotten some modest fees from them and he does not want to add some extra reporting. He assured the EDC "there will be reporting on this, it may not be to this extent. He noted this is a tiny project in comparison to Mrs. Meier's improvement in building a public school. .

Pat Meir stated that this is a public project and carries a high degree of accountability because it involves public funds. She stated that she would like to be able to answer questions about cost if a citizen should ask.

President Sturrock stated "to that extent he would prefer that if anyone has a question they contact him".

Pat Meier stated that as we get further down the road she wishes to know the costs.

President Sturrock again assured the board that he would provide information to this body. Then the members will be able to weigh in on yes, no, or maybe on what we are going to do. He added that we (the group of consultants) "don't have an idea that he feels comfortable bringing to the group right now".

Donna McElroy stated we had the discussion about the ordinance on landscaping and she is questioning how Cantwell Mattress meets the requirements of their landscaping.

Mayor Hornberger asked to have the Building Official take a look at the landscaping because if it really does not comply with the ordinance in some way then they need to correct it.

President Sturrock stated the landscaping needs to be done in a way that we are all proud of and when others do it then we can use that as an example

Discussion on the McCullough Corridor Sidewalks and Landscaping Demonstration Project (referred to as the "McCullough Corridor Project") including Task 2 which involves constructing sidewalk and landscaping improvements to undertake the McCullough Corridor Project in an amount not to exceed \$360,000.00 ("Task 2 project") as this Task 2 project will promote new or expanded business/economic development and commercial activity in the City and specifically along the McCullough Business Corridor; possible action involving the McCullough Corridor Project including the Task 2 project.

President Sturrock stated this item will be combined with agenda number five in the future.

Discussion on Holiday decorations and budget; take possible action

Pat Meier stated she thinks she will need to have a bigger committee this year to have more physical help. She suggested to have the City Manager put out an email blast and ask for volunteers. She stated the budget will depend on what the Sip and Shop is going to come up with and right now it looks like it will cost around \$700.00.

Discuss liaison issues with businesses and Olmos Park Living Magazine.

Pat Meier stated that she met last Wednesday with the magazine owner Steve Kraft, Nicole Greenberg of the Olmos Park Youth Commission and four property owners and had a planning session. They have a logo that will be sent out to the businesses. They have scheduled July 25th for a planning meeting date at Julian Gold. They are looking for a drape to go across the street to use each year which cost about \$700.00 and they want to hire a trolley which is a \$400.00 down payment to guarantee for the night. She spoke with UPS and they will give her a 15% discount on printing stuff. She stated that after the next time they meet they will come here and give the Board their proposal and that cost may determine what we have left to spend on Christmas decorations.

Donna McElroy asked when is the Sip and Shop event?

Pat Meier stated it will be the first Thursday in December. We will have caroling down by Olmos Drive and Ginger Diaz with Feliz Modern will have a food truck out.

President Sturrock asked are food trucks allowed in the City?

City Manager DeLeon stated she does not think it is legal and she will ask the Building Official.

Pat Meier stated Feliz Modern is in San Antonio.

President Sturrock stated we have to be careful to support our local restaurants and make sure the food trucks do not detract from the businesses.

Donna McElroy stated we can go to the restaurants and business and ask if they would want to put something special out on that day.

Pat Meier stated we are touching base with every business.

Discuss administrative items and future agenda items.

Pat Meier requested that the corporation begin looking at both the short term and long term goals for McCullough. She noted that the short term goals have been discussed in terms of the on-going project at the "Yard". Discussion concerning long term goals would be "what are EDC's plans beyond the project"? "What do we want to see on McCullough in 5 years"? Like the EDC's support of the cost for signage, businesses will need support to create sidewalks. She referred to having statistic on progress.

Donna McElroy stated "she thought we talked about this before, about what do you want McCullough to look like. So it would be a matter of saying after we finish this project, we will have a cost, and we'll have an idea of what money we would need to do the rest of the street."

Pat Meier asked if the group would mind if she wrote a mission statement and a long term goal?

Mayor Hornberger stated he did not want a mission statement right now.

Pat Meier asked how about just a long term goal?

Mayor Hornberger stated he did not even want that.

Pat Meier stated you have to plan now.

Mayor Hornberger stated that's right but he thinks that's premature and what we need to do is get this project done.

City Manager DeLeon stated this is not on the agenda.

Pat Meier stated yes it is because we are looking at items to put on the agenda for next meeting and she wants to include long term goals.

City Manager DeLeon stated then it is a yay or a nay if you want long term goals on the agenda.

President Sturrock stated he thinks something we are talking about would be more appropriate in some sort of a workshop that we could have as a body; as a public hearing not a 15 minute meeting.

Pat Meier stated she believes we need to know where we're going.

Mayor Hornberger stated okay, let's an agenda item for discussion concerning long term goals and he said he will not be at the June meeting, so it can either be on the June or July agenda. He stated the whole purpose is to facilitate going forward and brining those sidewalks from the railroad tracks on down to the roundabout.

There was a consensus on this statement.

Pat Meier said that the statement was in itself a "long term goal".

The meeting adjourned at 6:33 p.m.

Barry Sturrock, President

ATTEST:

Diane Gonzales
City Secretary