

MINUTES OF REGULAR
CITY COUNCIL MEETING HELD
JUNE 19 2024

The City Council of Olmos Park, Texas held a regular meeting on June 19, 2024 commencing at 6:00 p.m. in the Council Chambers at City Hall. Mayor Erin Harrison presided and Council members present were Will Brooks, Kenyon McDonald, Juliana Dusek, Sharon Plant and Adam Harden. Staff present were City Manager, Celia DeLeon; City Secretary, Hilary Pickard; Fire Chief, Michael Goodreau; Police Chief, Fidel Villegas; Director of Public Works, Gilbert DeLeon; Police Officer, Jarrod Tubbs; Police Officer, Susan Ramirez; Police Officer, Christopher Maldonado; Police Officer, Heather Hanney. Also present was City Attorney, Daniel Santee; Tom Marks with VIA Metropolitan Transit Authority; and Chris Martinez with Givler Engineering.

Mayor Harrison called the meeting to order at 6:00 p.m. and determined a quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Harrison.

Citizens to be heard: This time is provided for citizens to address the Council on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.

There were no citizens to be heard. Police Chief, Fidel Villegas, introduced new Olmos Park Police Officers, Jarrod Tubbs, Susan Ramirez, Christopher Maldonado and Heather Hanney. Each Officer spoke briefly about their career history and stated that they are excited to serve the City.

Issue Certificates of Election, Statement of Elected Officers and Administer Oath of Office to newly appointed City Council member Adam Harden

City Secretary, Hilary Pickard, issued the Statement of Elected Officers and administered the Oath of Office to newly appointed City Council member Adam Harden.

Appoint Mayor Pro-Tem to serve through May 2025

Mayor Harrison provided a summary of the description of duties of the Mayor Pro-Tem and asked for a nomination from Council.

Councilwoman Plant made a motion to nominate Councilwoman Juliana Dusek as Mayor Pro-Tem to serve through May 2025.

Councilman Brooks seconded the motion.

The vote in favor of the motion was unanimous.

Set time and date for regular City Council meetings per City Code Section 2.1(a)

Councilwoman Plant made a motion to continue holding City Council meetings on the third Wednesday of each month at 6:00 p.m.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Receive, discuss and possible action on Resolution 2024-04 on recommended bidder for construction services on the FY2024 Street and Drainage Project

Mr. Chris Martinez with Givler Engineering spoke and provided a summary of the recent bidding process to select a contractor for construction services on the FY2024 Street and Drainage Project. Mr. Martinez provided a review of each of the four companies that submitted a bid and recommended that the City accept Myers Concrete Construction to complete the FY2024 Street and Drainage project based on cost, qualifications and reputation. Councilwoman Dusek inquired about whether Council may negotiate the bids and City Attorney, Daniel Santee, stated that negotiations are not permitted. There was brief discussion among Council.

Councilwoman Plant made a motion to accept Resolution 2024-04 accepting Myers Concrete Construction for construction services on the FY2024 Street and Drainage project in the amount of \$294,967.47 with an amendment to correct paragraph 4 that states “whereas.”

Councilman Brooks seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on a request from VIA Metropolitan to repeal the exemption of sales tax for telecommunications services within the City as allowed under Texas Tax Code 321.210

Mr. Tom Marks with VIA Metropolitan Transit Authority provided Council with a summary and PowerPoint presentation which included information previously presented and discussed during the last two City Council meetings. Mr. Marks also presented an Olmos Park resident’s bill as an example of what the breakdown of charges would look like for reference. There was brief discussion among Council.

Councilwoman Plant made a motion to postpone taking action on the request from VIA Metropolitan to repeal the exemption of sales tax for telecommunications services within the City as allowed under Texas Tax Code 321.210 until the September 2024 City Council meeting, pending the decision of San Antonio, and possibly request input from the Olmos Park community in the meantime.

Councilman McDonald seconded the motion.

The vote in favor of the motion was unanimous.

Set a date and time for City Council training

Mayor Harrison asked if Council would prefer to postpone City Council training until after the FY2025 Budget Workshop. After brief discussion, City Attorney, Daniel Santee, recommended setting a date for training as soon as possible, and suggested that an item be placed on next month’s Council agenda to discuss the specific topics that Council would like to have included in the training. City Manager, Celia DeLeon, confirmed that an item will be included on July’s Council agenda for discussion. No action was taken.

Set a date and time for FY2025 Budget Workshop

Mayor Harrison asked for input from Council regarding their availability for a Budget Workshop. Councilwoman Dusek stated that she would like the opportunity for Council to meet with each department head prior to the workshop to get a more specific

understanding of the needs that each department has. It was the decision of Council to schedule the FY2025 Budget Workshop on July 17, 2024 at 4:30 p.m. before the regular Council meeting at 6:00 p.m. that evening.

Consent Items:

- a. Approve Cash Disbursements May 2024;
- b. Approve regular City Council minutes of May 15, 2024

Councilwoman Plant made a motion to approve Consent Items A-B.
Councilman Brooks seconded the motion.
The vote in favor of the motion was unanimous.

Departmental Reports: (Written reports submitted to City Council, no further discussion required, unless requested by City Council.)

- a) Police:
 - (1.) Incidents, arrests and activity during the prior and current months.

- b) Fire:
 - (1.) Fire and other service calls, activity and training activities during the prior and current months.

- c) Streets and Sanitation:
 - (1.) Monthly Report

- d) Administration:
 - (1.) Financial reports for May 2024;
 - (2.) Monthly overtime, CT, vacation, sick leave report;
 - (3.) Building Department Report;
 - (4.) Municipal Court Report
 - (5.) City Engineer Report

- e) Manager's report:
 - (1.) Discussion of written reports (if needed).

Councilwoman Plant made a motion to approve Departmental Reports A-E.
Councilman McDonald seconded the motion.
The vote in favor of the motion was unanimous.

Announcements and requests from Council members for future agenda items

Councilman Dusek made a motion to adjourn the City Council meeting.
Councilwoman McDonald seconded the motion.
The vote in favor of the motion was unanimous.

There being no further business, the meeting was adjourned at 7:31 p.m.

Erin Harrison
Mayor

ATTEST:

Hilary Pickard
City Secretary