

OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON JULY 8, 2014

The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Tuesday, July 8, 2014, at 5:30 p.m. in the City Council Chambers of the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas. Members of the Board of Directors present were President Debbie Prost, Secretary Katherine White, Member Ayon Wen-Waldron, and Member Mayor Kenneth Farrimond. Member Wayne Knutson arrived at 5:45 and Treasurer Susan Porr arrived at 6:30. City Manager Celia DeLeon and Blakely Fernandez, general counsel, were also present. City Councilman Ron Hornberger and McCullough Streetscape Committee Members Diana Durben and Wade Gibbons were in attendance.

1. Call to order and determination of quorum

The meeting was called to order at 5:30 pm by President Prost; roll call was taken, and a quorum was announced.

2. Public Hearing regarding two projects to undertake professional engineering services for (a) design drawings (not to exceed \$16,500) and (b) construction plans (not to exceed \$40,000) for public improvements to the McCullough Business Corridor

At 5:32, President Prost opened the joint public hearing for the referenced projects. City Manager DeLeon confirmed that notice of the hearings was posted in the newspaper. President Prost and Committee Member Durben presented on both proposed projects. President Prost discussed the City Council's request in June for additional research and data on the costs of McCullough Business Corridor improvements and stated that the proposed projects will provide the requested level of detailed information. There was no public comment. The item will be forward to the Olmos Park City Council for consideration.

The public hearing was closed at 5:40 pm and the Board moved directly into the regular meeting.

3. Review and discuss minutes of June 17, 2014 Board meeting; take possible action

After reviewing the minutes, Mayor Farrimond moved to accept the minutes for the June 17, 2014 Board meeting as presented. Member Wen-Waldron seconded the motion, and the motion was approved unanimously.

4. Citizens to be heard

President Prost opened the floor for citizens to be heard. No citizen comments were made and no action was taken.

5. Review and discuss Treasurer's Report, including Corporation expenditures; Financial Management; take possible action

City Manager DeLeon presented the financial report, including a June sales tax deposit of \$9,857.95 and an ending balance for the EDC of \$234,588.35. Expenditures for July were presented for approval, reducing the EDC's balance to \$229,768.35. Mayor Farrimond moved for approval of the Treasurer's Report, including expenditures. Member Wen-Waldron seconded the motion; the motion was approved unanimously. With regard to financial

management, President Prost reported on the EDC's meeting with the City's financial advisor. No additional action was taken.

6. Review and Update on the status of the Signage Grant Program; take possible action

President Prost reported that she delivered packets on the program to three businesses that requested grant information. No action was taken.

7. Review the Status of the Utility System Upgrade Effort; take possible action

President Prost presented and reported that the City Manager is in communication with CPS on the upgrade. City Manager DeLeon reported that the City is scheduled to meet with CPS next week. President Prost requested that lighting (the selection of lights, additional lights, angel boxes and banner poles) be added to the agenda for that meeting. There was discussion of costs and additional discussion of notice to residents. No action was taken.

8. Discuss and Review various aspects of the Street Straightening/Public Safety/ADA Compliance project for roadways/streetscape improvements along McCullough Business Corridor; take possible action

President Prost reported on her June presentation to City Council and noted that renderings depicting the project have been posted in City Hall. She reviewed the TAP grant and process with the Board. There was discussion of bike and pedestrian mobility. The EDC agreed to survey the businesses and residents (after school starts) to determine priorities for mobility. President Prost opened the floor to the McCullough Streetscape Committee Members and City Council Member in the audience. Committee Member Durben reminded the Board that the EDC's focus for this project is to improve business in the City. Committee Member Gibbons discussed bicycle mobility and opportunities for re-routing. Councilman Hornberger commended the EDC for seeking grant opportunities for the project. Discussion among the Board Members continued with consensus on the survey being critical to finalize the project plan. It was suggested that the City be asked to fund the grant application and the EDC offer reimbursement when funds are available. There was also discussion on creating donation and advertising opportunities within the project (as in through pavers and plaques) in order to develop a sense of buy-in and ownership from the community. No action was taken.

9. Discuss City Council Request to work with Planning and Zoning Commission on Business-Related Ordinances; take possible action

Counsel Fernandez presented a summary of existing business-related ordinances and regulations for the City, along with an overview of the International Maintenance Code. Member Knutson agreed to follow up with the Planning and Zoning Commission on the form code. No action was taken.

10. Review and update on the status of the EDC website development and business templates; take possible action

President Prost reported that the website will be up by the August meeting. No action was taken.

11. Discuss other potential projects and funding requests for the Corporation; take possible action

No additional projects or funding requests were presented. No action was taken.

12. Receive and discuss reports from liaisons as needed – Welcome Committee, Roundabout, any other committees; take possible action

No reports were given and no action was taken. The Board discussed removing this item from future agendas.

13. Announce date and time of next Board meeting; take possible action

The next meeting will be held on August 12, 2014 at 5:00 p.m. in the City Council Chambers.

The meeting adjourned at 7:25.

Katherine White
Secretary

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