



# THE CITY OF OLMOS PARK

120 WEST EL PRADO DRIVE  
SAN ANTONIO, TEXAS 78212-2095



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## MAYOR

Erin Harrison

## COUNCIL

Will Brooks

Juliana Dusek

Adam Harden

Kenyon McDonald

Sharon Plant

## STAFF

Celia DeLeon

*City Manager*

Hilary Pickard

*City Secretary*

Fidel Villegas

*Chief of Police*

Michael Goodreau

*Fire Chief*

Gilbert DeLeon

*Director of Public Works*

## NOTICE OF REGULAR MEETING

The City Council for the City of Olmos Park, Texas will meet in a regular session on Wednesday, July 17, 2024 at 6:00 p.m. in the Council Chambers at City Hall for the purpose of considering the following agenda:

1. Call the meeting to order and determine if a quorum is present.
2. Pledge of Allegiance
3. Citizens to be heard: This time is provided for citizens to address the Council on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.
4. Discussion and possible action on a Resolution finding a public purpose and authorizing the use of Alameda Circle by the Olmos Park Youth Commission for the annual pumpkin carving and Light the Circle events
5. Discussion and possible action on setting a date for City Council training and topics to review
6. Discussion and possible action on a Resolution authorizing the City's participation in the DEA program and execution of the program participation contract
7. Discussion and direction on a possible amendment to the City Code that would prohibit the pulling of building permits by contractors or other persons who owe an outstanding balance on existing building permits
8. Discussion and direction on the installation of a Sound Wall in the City; review past research done on Sound Walls
9. Consent Items:
  - a. Approve Cash Disbursements June 2024;
  - b. Approve regular City Council minutes of June 19, 2024;
  - c. Approve Armstrong, Vaughan & Associates engagement letter to perform the City's annual FY 2024 audit
10. Departmental Reports: (Written reports submitted to City Council, no further discussion required, unless requested by City Council.)
  - a) Police:
    - (1.) Incidents, arrests and activity during the prior and current months.

- b) Fire:
  - (1.) Fire and other service calls, activity and training activities during the prior and current months.
- c) Streets and Sanitation:
  - (1.) Monthly Report
- d) Administration:
  - (1.) Financial reports for June 2024;
  - (2.) Monthly overtime, CT, vacation, sick leave report;
  - (3.) Building Department Report;
  - (4.) Municipal Court Report
  - (5.) City Engineer Report
- e) Manager's report:
  - (1.) Discussion of written reports (if needed).

#### **11. Executive Session**

- a. The City Council will meet in closed session for consultation with its attorney pursuant to Texas Government Code, Sec. 551.071, to receive legal advice on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with the Texas Open Meetings Act, on the following topics:
  - (1.) Claim Number EHV2051 related to T Construction and third party damage claims
  - (2.) Pending personnel complaint against City Manager DeLeon
- b. The City Council will meet in closed session for deliberation pursuant to Texas Government Code, Sec. 551.074, Personnel Matters, on the following topics:
  - (1.) To evaluate the City Engineer
  - (2.) Pending personnel complaint against City Manager DeLeon (City Manager DeLeon may request that deliberation be held in the public meeting)
  - (3.) Interim City Manager options and process for filling city manager vacancy

#### **12. Open Session**

- a. Discuss and possible action on items discussed in executive session
  - (1.) Discussion and action on the acceptance of the retirement of City Manager Celia DeLeon, effective August 15, 2024.
  - (2.) Discussion and possible action related to item B(3).
  - (3.) Discussion and possible action related to item A(1).
  - (4.) Discussion and possible action related to item B(1).

#### **13. Announcements and requests from Council members for future agenda items**

#### **CERTIFICATE OF NOTICE**

I certify that the above notice of regular meeting was posted at City Hall at 3:00 p.m. on Friday, July 12, 2024.

Hilary Pickard  
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, Consultation with Attorney, §551.072, Deliberations about Real Property, §551.073, Deliberations about Gifts and Donations, §551.074, Personnel Matters, §551.076, Deliberations about Security Devices.