



THE CITY OF OLMOS PARK

120 WEST EL PRADO DRIVE
SAN ANTONIO, TEXAS 78212-2095



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MAYOR

Deanna Rickabaugh

COUNCIL

Will Brooks

Juliana Dusek

Erin Harrison

Kenyon McDonald

Sharon Plant

STAFF

Celia DeLeon

City Manager

Kyndra Munoz

City Secretary

Hector Ruiz

Interim Chief of Police

Michael Goodreau

Fire Chief

Gilbert DeLeon

Director of Public Works

NOTICE OF REGULAR MEETING

The City Council for the City of Olmos Park, Texas will meet in a regular session on Wednesday, January 17, 2024 at 6:00 p.m. in the Council Chambers at City Hall for the purpose of considering the following agenda:

1. Call the meeting to order and determine if a quorum is present.
2. Pledge of Allegiance
3. Citizens to be heard: This time is provided for citizens to address the Council on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.
4. Discuss and take possible action on an Ordinance 2024-01 of the City Council of the City of Olmos Park, Texas ordering a general election to be held jointly with Bexar county on May 4, 2024 for the election of Mayor, City Council place #4 and City Council place #5 to serve a two year term; designating the main early voting place for such election; authorizing the mayor to enter into a contract with Bexar county elections administrator providing for an order and notice of such general election; providing a severability clause; and providing an effective date.
5. Receive, discuss and possible action on the Building Permit Fee Study Report
6. Receive, discuss and possible action on Resolution 2024-01 on recommended bidder for construction services on the Sewer Bond Project, Phase D.
7. Receive, discuss and possible action on Bond Sewer Project update
8. Consent Items:
 - a. Approve Cash Disbursements December 2023;
 - b. Approve regular City Council minutes of December 20, 2023;
 - c. Excuse Councilwoman Dusek and Councilman Brooks from attending the regular January 17, 2024 meeting
9. Departmental Reports: (Written reports submitted to City Council, no further discussion required, unless requested by City Council.)
 - a) Police:
 - (1.) Incidents, arrests and activity during the prior and current months.
 - b) Fire:
 - (1.) Fire and other service calls, activity and training activities during the prior and current months.
 - c) Streets and Sanitation:

(1.) Monthly Report

d) Administration:

- (1.) Financial reports for December 2023;
- (2.) Monthly overtime, CT, vacation, sick leave report;
- (3.) Building Department Report;
- (4.) Municipal Court Report
- (5.) City Engineer Report

e) Manager's report:

- (1.) Discussion of written reports (if needed).

10. Review, discuss and possible action on the City Manager's Job Performance Evaluation Criteria & Policy

11. The City Council will meet in closed session pursuant to Texas Government Code, Sec. 551.074, Personnel Matters, for a performance review of the City Manager

12. The City Council will meet in closed session pursuant to Section 551.071, (consultation with attorney), to seek the advice of its attorney about contemplated litigation and a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meeting Act; to wit: possible legal challenge to the current methodology used for the calculation and imposition of permit fees.

13. Open Session

Discuss and possible action on items discussed in executive session.

CERTIFICATE OF NOTICE

I certify that the above notice of regular meeting was posted at City Hall at 10:00 a.m. on Friday, January 12, 2024.

Celia DeLeon
City Manager

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, Consultation with Attorney, §551.072, Deliberations about Real Property, §551.073, Deliberations about Gifts and Donations, §551.074, Personnel Matters, §551.076, Deliberations about Security Devices.