

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON JANUARY 10, 2017**

The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Tuesday, January 10, 2017, at 6:00 p.m. in the City Council Chambers of the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas. Members of the Board of Directors present were President Gloria Arriaga, Andrew Craig, Barry Sturrock, Jenny Wood and Richard Wolf. Board members not present were Mayor Hornberger. Also present was City Manager, Celia DeLeon.

Call to order and determination of quorum.

The meeting was called to order at 6:00 p.m. by President Gloria Arriaga; roll call was taken, and a quorum was announced.

Ms. Arriaga stated she had received an email from Mr. Andujar today and he mentioned he will no longer be able to serve on the EDC and is in the process of submitting his letter of resignation. His sentiments were that he felt that he had accomplished everything that he set out to do with making sure that the stripping plan had been started and completed and his full time job is very demanding.

Elect a President, Secretary and Treasurer.

Ms. Arriaga stated currently the Treasurer is Mr. Craig, the Secretary was Mr. Andujar and she stated she currently serves as President.

Ms. Wood moved to accept Mr. Craig to continue as Treasurer, Mr. Sturrock as Secretary to re-place Mr. Andujar and Ms. Arriaga to continue as President.

Mr. Craig seconded the motion. The motion was approved unanimously.

Establish times and dates for the regular monthly meeting; take possible action.

Ms. Arriaga stated that the EDC currently meets on the second Tuesday of each month at 6:00 p.m.

Mr. Sturrock moved that the EDC continuing meeting on the second Tuesday of each month at 6:00 p.m. Mr. Craig seconded the motion. The motion was approved unanimously.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.)

No citizens to be heard.

Review and discuss minutes of the December 13, 2016 Board Meeting; take possible action.

After reviewing the minutes, Mr. Sturrock moved to accept the December 13, 2016 Board Meeting Minutes as presented. Ms. Wood seconded the motion. The motion was approved unanimously.

Review and discuss December 2016 Financial Reports, including EDC expenditures and allocations and monthly treasurer report; take possible action.

City Manager DeLeon stated there are two checks to be approved, one for Diane Gonzales who types the minutes and one for Ms. Arriaga for reimbursement for training in Austin, Texas last month. She stated this leaves a balance of \$305,089.37.

Mr. Craig stated as Mayor Hornberger requested in the last meeting, Ms. DeLeon inserted the tax from last year at the same time as this year on the report.

Mr. Sturrock moved to accept the December 2016 Financial Reports, EDC expenditures, allocations and monthly treasurer report. Ms. Wood seconded the motion. The motion was approved unanimously.

City Manager Deleon stated the traffic counter does belong to the EDC because of where the traffic counter is placed on McCullough and the rubber hoses are tearing and we need to order some new ones and there is a cost of \$468.00 for a box of 50 feet tubes plus the heavy tape that goes over it and needs the EDC's ok so they can be ordered. The invoice will be in February.

Mr. Craig asked how long did those rubber hoses last?

City Manager Deleon stated the Police Chief placed them down in November.

Ms. Wood moved to order more tubes for the traffic counter. Mr. Craig seconded the motion. The motion was approved unanimously.

Review and discuss updates on Striping Plan and traffic counter report; take possible action.

Mr. Craig stated there is a new graph on the traffic counter report. We have received about three new emails all positive feedback. One of the Police Officers suggested possibly putting signage along both ends of McCullough saying not to pass on the right.

Ms. Wood stated with McCullough having narrower lanes, 25 mph would be a better speed limit since people are still passing on the right.

City Manager Deleon stated City Council may be talking about that in the near future.

Review and discuss funding for improvement projects along McCullough Corridor and consider any other funding applications submitted; take possible action.

Ms. Arriaga stated last month Mr. Sturrock brought forward about the possibility with working with the MPO (Metropolitan Planning Organization) who receives all the transportation dollars and they have a Bicycle Mobility Organization that Mr. Sturrock is part of and he presented last month about tapping into those funds and if we pursue that then it would require for EDC to upfront the money and it is a reimbursable grant of 80/20.

Mr. Sturrock stated he will put together a packet of information for the next meeting and he stated he has not found any other sources of a potential match funding.

Ms. Arriaga stated in your packet there is an invoice for installation and removing the Christmas trees and angels and EDC will split with the City and the total cost was \$3,853.82 and EDC would be responsible for half of that amount which is \$1,926.91.

Mr. Craig moved to accept one half of the cost of \$1,926.91 involved with installation, maintenance and removing the Christmas trees and angels. Ms. Woods seconded the motion. The motion was approved unanimously.

Schedule a town hall meeting.

Ms. Arriaga stated last month we received a report from Mr. Craig that we did not get an overwhelming response from the website and as indicated today we received three additional emails. We had discussed in December to pushing the town hall meeting sometime in March.

Mr. Craig stated we have received a total of ten emails but for transparency purposes we should have a town hall meeting.

Ms. Wood stated we have citizens to be heard every month on our agendas at our meetings and no one ever comes so she would prefer not to have a town hall meeting.

Mr. Sturrock stated if we give the citizens an opportunity to provide feedback and it seems a lot of people are not interested and the result of the feedback would help guide us in moving forward and he stated we have talked about some sort of demonstration project making a piece of McCullough look like what we envisioned to match the layout of the bike lanes so we would need the feedback prior to that.

City Manager Deleon gave a suggestion to have the town hall meeting at your regular EDC meeting in March. The EDC would need to draft up a letter and we can send out an email blast. We can put this on our February agenda.

Ms. Arriaga stated we could combine the regular meeting with the town hall meeting and have one agenda and have it at our regular meeting in April since Spring Break week will fall during our regular March meeting.

Ms. Wood moved to accept having the town hall meeting to be part of the regular meeting in April. Mr. Wolf seconded the motion. The motion was approved unanimously.

Discuss administrative items and future agenda items.

Mr. Sturrock stated he would bring back more information on the MPO for potential funding regarding the bicycle mobility.

City Manager Deleon stated the Codeametrics report recommending rewriting some ordinances that the EDC paid for was submitted to Planning & Zoning and they will meet at the end of the month and we will get their feedback.

Ms. Arriaga stated we will discuss changing the meeting date at our March meeting.

Adjourn Meeting.

The meeting adjourned at 6:30 p.m.

Barry Sturrock, Secretary