

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
HELD ON FEBRUARY 9, 2021**

The Board of Directors of the Olmos Park Economic Development Corporation met on Thursday, January 21, 2021, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Dr. Kenneth Kirlin, Donna McElroy, and Madison Wilson. Member of the Board of Directors present via Zoom was Councilwoman Dusek. Members not in attendance was Fedra Chapa and Councilwoman Plant. Also present was City Manager, Celia DeLeon; City Secretary, Kyndra Munoz; Tess Harden, 415 Devine; Nicole Greenberg, OPYC; Lauren Bullock, OPYC; Christopher Ball, OPYC; Cati Tamez, OPYC; Sam Spezia-Lindner, OPYC; Daniel Robelo, OPYC; and Brittin McBirnie, OPYC.

In order to advance the public health goal of limiting face-to-face meetings (also called social-distancing) to slow the spread of the Coronavirus (COVID-19). Please be advised that due to COVID-19, some members of the Economic Development Corporation will attend the meeting by videoconference using Zoom, other members will be present. If the number of people who appear in-person to speak exceeds the capacity of the meeting space, some may be asked to wait outside the building until they are called to speak.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:01 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Receive and discuss report from the Olmos Park Youth Commission; take possible action

President Hornberger stated I would first like to say this is an excellent report from the Olmos Park Youth Commission. It is mentioned in the report you are looking to expand the Sip and Shop and I was wondering if any of the business are interested in this and are they interested in expanding to quarterly or twice a year?

Nicole Greenberg stated I haven't done an official poll but I have gotten a few responses from some businesses that are interested in expanding. I need to poll the businesses and figure out what time frame or season would work best. We also wanted to reach out to the EDC and see what would work well regarding the construction taking place along McCullough.

President Hornberger stated I would recommend sometime in the Spring around May which is also around the time when the McCullough Project is estimated to be completed.

Nicole Greenberg stated that is a great suggestion and we will correspond with the businesses on that time frame. This organization has grown over the past two years from a very dynamic City. The Olmos Park Youth Commission is comprised of Olmos Park residents but we have received interest from homes behind the businesses on McCullough. Alamo Heights has a Teens Give Back Program and Monte Vista is currently thinking about establishing their own Youth Commission. The Olmos Park Youth Commission was inspired by four teenagers who had imagined what they would like to accomplish during their High School years. This led to the development of the core pillars of the Olmos Park Youth Commission to include community building, community service, leadership and citizenship, and enterprise. We have also been involved in activities for the Children's Bereavement Center, SAReads, Boysville, the Children's Shelter, and Boys and Girls Clubs of San Antonio. The Youth Commission believes it is important and is interested in partnering with the business community. Some of the milestones of the Olmos Park Youth Commission include launching on September 11, 2018, becoming incorporated as a 501c3 on November 27, 2018, and welcoming 42

founding members on August 30, 2019. As of February 9, 2021, we have 65 youth members and 3 honorary members. The membership consists of Olmos Park residents ranging from 11- 18 years of age. Meetings occur seasonal for at-large membership and monthly with the philanthropy board and youth board. From 2018 to 2020 the Olmos Park Youth Commission has 1,144-member service hours broken down into 94 hours of enterprise, 202 hours of leadership, 325 hours of community services, and 523 hours of community building. The Winter activities included the Olmos Park Sip and Shop, assistance with the Holiday fund for First Responders and City staff, completed an organizational review of the Youth Board, working on a teambuilding activity, a food bank drive, and a membership meeting. The Spring activities include the Fiesta Ribbons as a community building activity, book drive for SAREads, beautification projects, food bank drive, and a Jobs for Teens outreach that involves businesses involved in the Sip and Shop that offer projects or internships. The summer activities include collection drives, Fourth of July Parade, and food bank drive. The Fall activities include a membership drive, New Youth Board, pumpkin carving activity, Giving Thanks Potluck for First Responders and City Staff, City Hall holiday decorating, toy drive, food bank drive, and a membership meeting. For the future, some things we are looking into for new activities for the Youth Commission include the expansion of the Sip and Shop, launching a Light OP holiday Community event to be held at Alameda Circle, continued collaboration with the City of Olmos Park, help with beautification projects, and a tutoring and mentoring session.

Dr. Kenneth Kirlin asked does the Youth Commission organize any fundraisers or plan to in the future?

Nicole Greenberg stated we haven't planned any fundraisers yet. Since we just started, our main focus has been the outline of activities. The membership fees help with the costs, we accept donations, and the expenses incurred for the Sip and Shop event and the Holiday fund are covered. Right now, we aren't operating at a deficit and are not compelled to do that.

Review and discuss minutes of January 21, 2021 Board meeting; take possible action.

City Manager stated Kyndra Munoz has taken over the EDC minutes from Diane Gonzales. She has been doing the City Council minutes for a year and feels comfortable completing the minutes for the EDC. Now that the McCullough Presentation Project has moved forward, the minutes will include more detail.

President Hornberger asked to follow up on Councilwoman Plant's question at the last meeting, is there an update on the insurance check?

City Secretary Kyndra Munoz stated I received confirmation from the Insurance company the payment has been processed and we are waiting to receive the check.

Donna McElroy moved to accept the minutes of the January 21, 2021 Board Meeting.

Dr. Kenneth Kirlin seconded the motion.

The vote in favor of the motion was unanimous.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

Dr. Kenneth Kirlin moved to approve the Financial Reports including EDC expenditures, invoices and allocations, and monthly treasurer report.

Donna McElroy seconded the motion.

The vote in favor of the motion was unanimous.

Discussion on the McCullough Corridor Sidewalks and Landscaping Demonstration Project (referred to as the "McCullough Corridor Project") including Task 1 as well as Phases A – G of Task 1 which involve civil & electrical engineering design, surveying and landscaping design services by Bain

Medina Bain, Inc. and its subcontractors Bender Wells Clark Design and HM3 Engineering Consultants for sidewalk and landscaping improvements to undertake the McCullough Corridor Project ("Task 1 project") as this Task 1 project will promote new or expanded business/economic development and commercial activity in the City and specifically along the McCullough Business Corridor; possible action involving the McCullough Corridor Project including the Task 1 project and Phases A-G of the Task 1 project.

President Hornberger combined this agenda item and the next agenda item, which has been done in the past meetings.

Discussion and possible action on the McCullough Corridor Sidewalks and Landscaping Demonstration Project (referred to as the "McCullough Corridor Project") which involves constructing sidewalk and landscaping improvements to undertake the McCullough Corridor Project as this Task 2 project of the McCullough Corridor Project will promote new or expanded business/economic development and commercial activity in the City and specifically along the McCullough Business Corridor.

Celia DeLeon stated I have spoken to the project manager who stated the project began last week on Monday; it is moving forward with no concerns and no approvals are needed at this time.

Discuss liaison issues with businesses; take possible action

President Hornberger stated Fedra Chapa could interface with the Youth Commission and businesses for possible expansion of the Sip and Shop. I like the idea of a grand opening of the McCullough Corridor finished project and working with the businesses to start carrying the project down McCullough.

Donna McElroy stated I would like to request before and after pictures be taken of the McCullough Corridor Project.

Discuss administrative items and future agenda items.

President Hornberger stated I would like to see a report update on the project relative to items 6(a) and 6(b) on the agenda at every meeting.

Donna McElroy stated it would be helpful to include the timeliness of the project as well, if it is on schedule or behind schedule.

There was no other business and the meeting adjourned at 6:34 pm.

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Ronald Hornberger  
President

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Kyndra Munoz  
City Secretary