

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON SEPTEMBER 9, 2014**

The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Tuesday, September 9, 2014, at 5:00 p.m. in the City Council Chambers of the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas. Members of the Board of Directors present were President Debbie Prost, Secretary Kathy White, Member Mayor Kenneth Farrimond, and Treasurer Susan Porr. City Manager Celia DeLeon and Blakely Fernandez, general counsel, were also present.

1. Call to order and determination of quorum

The meeting was called to order at 5:11 pm by President Prost; roll call was taken, and a quorum was announced.

2. Review and discuss minutes of August 12, 2014 Board meeting; take possible action

After reviewing the minutes, Mayor Farrimond moved to accept the minutes for the August 12, 2014 Board Meeting as presented. Secretary White seconded the motion, and the motion was approved unanimously.

3. Citizens to be heard

President Prost opened the floor for citizens to be heard. No citizen comments were made and no action was taken.

4. Review and discuss Treasurer's Report, including Corporation expenditures; Financial Management; take possible action

City Manager DeLeon presented the financial report. President Prost presented the August sales tax deposit of \$9,248.80 and an ending balance for the EDC of \$243,783.49. Expenditures for August were presented for approval, reducing the EDC's balance to \$237,138.39. Mayor Farrimond moved for approval of the Treasurer's Report, including July expenditures. Treasurer Porr seconded the motion; the motion was approved unanimously.

5. Review and Update on the status of EDC Website Development; take possible action

President Prost presented on the website and announced the website is up and running and additional businesses are being added. She asked the Board to visit the website and bring back any comments. No action was taken.

6. Review the Status of the Utility System Upgrade Effort; take possible action

President Prost presented on the utility system upgrade effort, reporting that the poles have been moved and wires are in the process of being moved. AT&T, Time Warner Cable and Grande are in the process of relocating their wires. No action was taken.

7. Discuss City Council Request to Work with Planning and Zoning on business ordinances; take possible action

President Prost presented this request and invited the EDC to the September 25 meeting. City Manager DeLeon confirmed that the International Maintenance Code has been adopted. Treasurer Porr moved that Mayor Farrimond be the Board's liaison on this matter. Secretary

White seconded the motion and it passed unanimously.

8. Discuss and Review various aspects of the Street Straightening/Public Safety/ADA Compliance project for roadways/streetscape improvements along McCullough Business Corridor; take possible action

President Prost reported on this item. She recently presented to City Council and the Council unanimously approved the TAP grant application which was then delivered to the Alamo Area MPO. Since that delivery, President Prost has been in contact with the MPO on a number of clarifications. There will be an AAMPO special open house hosted by the Pedestrian and Bicycle Subcommittees on October 8 at 5:30. Additionally, President Prost and City Manager DeLeon met with VIA and VIA agreed to redo three bus stops in Olmos Park. President Prost reported on the surveys that were circulated. As of the meeting date, 25 business responses had been received and 100 residential responses had been received. Both surveys are still open. A staff survey was added to receive department input. President Prost reviewed work authorizations that were presented as part of the project, approved by Council and are now ready to proceed. Treasurer Porr moved to authorize acceptance of work produced under WA#2014-1 for \$4,000 by Bain Medina Bain. Secretary White seconded the motion and it passed unanimously. Treasurer Porr moved to issue a notice to proceed to Bain Medina Bain for WA#2014-2 in an amount not to exceed \$35,000 and to Bender Wells Clark in an amount not to exceed \$8,250 (of the total contract amount of \$16,500). Mayor Farrimond seconded the motion and it passed unanimously. There was additional discussion on funding options and potentially phasing the project. No further action was taken.

9. Discuss other potential projects and funding requests for the Corporation; take possible action

No additional projects or funding requests were presented. No action was taken.

10. Receive and discuss reports from liaisons as needed – Welcome Committee, Roundabout, any other committees; take possible action

The Welcome Committee (Pat Meier) presented and updated the Board on sales within the City. The Committee requested that the EDC email local businesses to provide additional coupons and welcome pieces to be included in welcome packs. No action was taken.

At 5:50, the Board recessed until start of the Town Hall presentation.

11. Town Hall Presentation of McCullough Project, scheduled for 6:00 pm

President Prost call the meeting back to order and announced the opening of the Town Hall presentation at 6:00 pm. Board Member Wayne Knutson arrived and was included in the quorum. President Prost presented on the project and the TAP grant application. She discussed the state of McCullough and related safety concerns, status of the utility poles, curb cuts, and drainage configuration and curb cuts. She presented the three striping options that were included in the survey: (i) 2 lanes of traffic; (ii) 2 lanes of traffic with a turn lane; and (iii) 2 lanes of traffic with bicycle lanes. President Prost also presented the City's Pedestrian Action Plan, including sidewalks, ADA compliance, landscaping, amenities, and lighting. Finally, she presented the traffic circle / roundabout options and the Fresno to Dora option for dedicated lanes. In closing, she reviewed the project partners and timeline. At the end of the presentation, the public was invited to make comments. Approximately 30 comments were made. These are summarized by category below.

Bicycle Lanes

- *Roadways are precious, especially as the population grows. Be mindful about giving road space to bicycles.*
- *Is there enough bike traffic to merit separate lanes*
- *Discussion on the configuration of bicycle lanes*
- *Consider recreational cyclists versus commuting cyclists*
- *Include bike racks as part of the amenities*
- *Educate cyclists and drivers on safety*
- *Concern about attracting more cyclists*
- *Focus on residents, not outside cyclists*
- *What are the statistics on bike accidents?*
- *99% of the trips are in automobiles, focus on cars not bicycles*

Sidewalks/Pedestrian Issues

- *Consider sidewalks on the eastside of McCullough north of the roundabout*
- *There should be sidewalks and landscaping on both sides of McCullough*
- *Can we build sidewalks without taking so much of the street?*

Center Turn Lane

- *Turn lanes are for arterial streets, not neighborhood streets*
- *Consider impact of narrowing lanes*
- *No room to pass without a turn lane*
- *80% of citizens support the turn lane – just restripe without building the sidewalks and the rest*
- *Center turn lane will impact parking and increase speed*
- *Businesses prefer a turn lane*

Dora Component / Stanford Proposal

- *Consider a traffic light at Dora*
- *There are problems with the Dora / Stanford cut through*
- *Support of Dora turn lanes*
- *Add speed bumps at Stanford or make it one way*

Overall Work of the Committee / Project

- *Incredible diligence*
- *Use surveys from earlier years, focus on sidewalks, landscaping*
- *Thank you for your hard work and analysis*
- *Enhance commercial opportunities*
- *Increase safety for residents*
- *Protect the eastside from illegal parking*
- *Discourage traffic from diverting through neighborhoods*
- *Survey should have disclosed costs*
- *McCullough is horrendous and something must be done*
- *No-Through Trucks and signage*
- *Will this project encourage more traffic on McCullough*

The Town Hall presentation concluded at 7:30.

12. Announce date and time of next Board meeting; take possible action

The next meeting will be held on October 14, 2014 at 5:00 p.m. in the City Council Chambers.

The meeting adjourned at 7:32.

Debbie Bolner Prost
President