

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON MARCH 11, 2014**

The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Tuesday, March 11, 2014, at 5:30 p.m. in the City Council Chambers of the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas. Board of Directors present were President Debbie Prost, Treasurer Susan Porr, and Members Mayor Kenneth Farrimond and Debbie Serot; additionally, Wayne Knutson was sworn in as a member and was present. Members Ayon Wen-Waldron and Katherine White were not present. City Manager Celia DeLeon and Michael D. Bernard, general counsel, were also present.

Call to order and determination of quorum

The meeting was called to order at 5:30 pm by President Prost; roll call was taken, and a quorum was announced.

Review and discuss minutes of February 11, 2014 Board meeting; take possible action

After reviewing the minutes, Mayor Farrimond moved to accept the minutes for the February 11, 2014 Board meeting as presented. Wayne Knutson seconded the motion, and the motion was approved unanimously.

Citizens to be heard

President Prost opened the floor for citizens to be heard at 5:39. No citizens participated. No action was taken.

Review and discuss Treasurer's Report, including Corporation expenditures and Audit; take possible action

City Manager DeLeon presented the financial report. A discussion was had on the need to review and balance the checking account. The invoices presented were presented for approval. The report demonstrated sales tax revenue 2% ahead of projection. Member Porr moved for approval of the Treasurer's Report, including expenditures. Member Serot seconded the motion; and the motion was approved unanimously.

Discuss update on UTSA Business Database project; take possible action

President Prost discussed wrapping up the project within the next 60 days. No action was taken.

Update the status of the CPS upgrade and Signage Grant Programs; take possible action

President Prost reported changes made to various signs along McCullough and will bring in pictures at the next meeting. Three signs remain to be finished. President Prost will report on the status of these in April. General Counsel Bernard presented an update on the AT&T pole issue. No action was taken.

Discuss the EDC website development and business templates; take possible action

Member Serot reported on the status of the website. The Committee continues to work with the vendor and anticipates a template being up before March 17, 2014. No action was taken.

Discuss the Engineering and Landscape Project for long term improvements along McCullough Business Corridor; take possible action

President Prost reported that the Streetscape Committee is moving ahead while the Board is also seeking subject matter experts to join the group. President Prost met with the engineers and landscape architect. They asked for 4-6 weeks for preliminary design. The Board discussed the need to create a committee for stakeholder feedback. The Committee will be Member Susan Porr, President Prost, and Member Knutson, and Diana Durbin.. There was further discussion on how to engage stakeholders. The Board decided to create a communication committee consisting of President Prost and Member Serot. Mayor Farrimond moved for approval on the stakeholder and communications committees. The motion was seconded by Member Knutson and passed unanimously.

Discuss other potential projects and funding requests for the Corporation; take possible action

No additional projects or funding requests were presented. No action was taken.

Receive and discuss reports from liaisons as needed – Welcome Committee, Roundabout, and any other committees; take possible action

Mayor Farrimond reported on the roundabout and fountain relocation. No action was taken. Welcome Committee member Beth O'Brien reports that the Welcome Committee introduces themselves to new residents and presents baskets with local business coupons, upcoming events, etc. No action was taken.

Announce date and time of next Board meeting; take possible action

The Board agreed to continue meeting on the second Tuesday of the month. The next meeting will be held on April 8, 2014 at 5:30 p.m.

The meeting adjourned at 6:30 p.m.

Deb Prost
President