

City of Olmos Park Applicant Information Form

Position: City Manager

Applicant Information

- **Full Name:** _____
- **Address:** _____
- **City, State, ZIP Code:** _____
- **Phone Numbers:** _____ (mobile) _____ (other)
- **Email Address:** _____
- **Preferred Method of Contact:** Phone Email

Submission Instructions

To apply for the position, send an email to citysecretary@olmospark.org including the following attachments:

- This completed form
- A **cover letter** addressing the following points:
 - Your interest in the City Manager position for the City of Olmos Park.
 - Your understanding of the role and the unique needs of the City of Olmos Park.
 - How your skills and experiences make you a suitable candidate for this position.
- A current **resume** detailing your education/credentials (including degree/credential received, institution attended, year completed/graduated), professional experience, major accomplishments, and your skills and qualifications.

Submissions are due by Friday, October 25, 2024, at 5:00 PM Central Time.

For questions or more information, contact citysecretary@olmospark.org

By submitting this application, you authorize the City of Olmos Park to conduct background checks and verify the information provided. A background check will be conducted for all final candidates.

Professional references will be required and verified at later stages of the recruitment process.

The City of Olmos Park is an Equal Opportunity Employer.