

MINUTES OF REGULAR
CITY COUNCIL MEETING HELD
JUNE 20, 2013

The City Council of Olmos Park, Texas held a regular meeting on June 20, 2013 commencing at 6:00 p.m. in the Council Chambers at City Hall. Mayor Kenneth Farrimond presided and Council members present were Enzo Pellegrino, Ernest Locker, Sharon Plant and Gayle Girdley. Councilman Ronald Hornberger was not in attendance. Staff present was City Secretary, Celia M. DeLeon; Fire Chief John Surber; Public Works Director Gilbert DeLeon and Police Chief Fritz Bohne. Also present were Frank Garza, City Attorney; Lea Ream, City Attorney. Others present were Kristine Burciaga, Roger Soler Sports; Patricia Meier, 140 Stanford Drive; A.T. Brainerd, 201 East Mandalay Drive; Gene Allen, 204 East Wildwood, Roland Hinojosa, City Public Service and Sandra Ryan, 250 Belvidere.

Mayor Farrimond called the meeting to order at 6:00 p.m. and determined a quorum was present.

Administer Ceremonial Oath of Office to re-elected official Sharon Plant and Enzo Pellegrino.
Mayor Farrimond administered the ceremonial Oath of Officer to re-elected Councilwoman Sharon Plant and Councilman Enzo Pellegrino.

Citizens to be heard

No citizens to be heard.

Appoint City Secretary for 2-year term and administer Oath of Office.

Councilman Pellegrino moved to appoint Celia M. DeLeon as City Secretary for a two-year term. Councilwoman Girdley seconded the motion. The vote in favor of the motion was unanimous.

Mayor Farrimond administered the Oath of Office to Celia M. DeLeon.

Select time and day for regular Council meetings; take possible action.

Councilwoman Girdley moved to hold the regular City Council meetings on the 3rd Thursday of each month at 6:00 p.m. Councilman Pellegrino seconded the motion. The vote in favor of the motion was unanimous.

Elect Mayor Pro-Tem.

Councilman Pellegrino moved to elect Councilwoman Plant to serve as Mayor Pro-Tem. Councilwoman Plant seconded the motion.

Councilwoman Girdley moved to elect Councilman Hornberger to serve as Mayor Pro-Tem. Councilman Locker seconded the motion.

The vote to elect Councilman Hornberger to serve as Mayor Pro-Tem was:

AYES: Locker, Girdley
NAYES: Pellegrino, Plant, Farrimond

The vote to elect Councilwoman Plant to serve as Mayor Pro-Tem was:

AYES: Pellegrino, Plant, Farrimond
NAYES: Locker, Girdley

Councilwoman Plant was elected to serve as Mayor Pro-Tem.

Discuss and consider the new Employee Manual; take possible action.

Lea Ream and the City Council discussed revisions to the Employee Manual.

Councilwoman Plant moved to approve a one-year introductory period for new employees, rehire employees or promotions, with interim evaluations to be conducted at six months. Councilman Pellegrino seconded the motion. The vote in favor was unanimous by all City Council members present.

Councilwoman Plant moved to allow pay for holidays during the employee's introductory period. Councilman Pellegrino seconded the motion. The vote in favor was unanimous by all City Council members present.

Others items the City Council agreed to were:

- Cap vacation carry-over at one-year;
- Delete disability and personal leave;
- Leave with-out pay, City Manager's discretion is for up to 30 days, over 30 days needs City Council approval;
- Leave with-out pay, up to 30 days is entitled to return to same position; over 30 days needs City Council approval;
- Leave with-out pay, employee is responsible for payment of benefits;
- Leave with-out pay, vacation and sick leave will not accrue while on leave;
- Jury Duty leave is charged to the employees sick leave;
- Bereavement leave is charged to the employees sick leave
- City Attorney will research carrying handgun in workplace.
- Incorporate current compensatory and overtime policy into manual.

Appoint four Board of Adjustment members to serve a two-year term expiring May 31, 2015; take possible action. (tabled from May 2013)

Councilwoman Girdley moved to re-instate the current members Melissa Phillips, Sandra Hornberger and Lee Sandoloski and appoint Dorothy Jo Weiss to a two-year term expiring May 31, 2015. Councilwoman Plant seconded the motion. The vote in favor was unanimous by all City Council members present.

Discuss and consider cost to remove and reinstall current electrical boxes that supply power to the holiday angels from the current CPS poles to the new poles; possibly purchasing additional electrically boxes; and possibly purchasing additional holiday decorations; take possible action. (tabled from May 2013)

Ronald Hinojosa, City Public Service reported if the electrical boxes are transferred to the exact position on the new CPS pole, CPS will not charge the City for connecting the electrical box to the transformer.

Councilwoman Plant moved to purchase and replace the existing electrical boxes with new electrical boxes at their current CPS pole locations and request a grant for reimbursement from the Economic Development Corporation. Councilman Pellegrino seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

Councilwoman Plant moved to table the discussion on purchasing additional electrical boxes for FY2014 budget session. Councilman Pellegrino seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

Patricia Meier reported she presented a proposal to the Economic Development Corporation to purchase Christmas trees for the roundabout and the EDC approved an amount not to exceed \$4,700. She said the proposal included one 9 foot and two 6.5 foot Christmas trees from two different vendors, therefore the styles would be different. She reported she received a proposal from one vendor to purchase two 6 foot and one 9 foot Christmas trees of similar styles and similar lighting. She stated the new proposal is \$136.02 more than what the EDC approved and requested the City Council to fund it. Councilwoman Plant stated the City Manager has the authority to approve this expenditure. Councilman Pellegrino stated the City Manager is on leave and that the City Secretary can now approve this expenditure.

Receive and discuss proposal from Economic Development Corporation on utility and roundabout beautification; take possible action (first reading). (tabled from May 2013)

Sandra Ryan provided an update on the status of the roundabout beautification.

Appoint a member to the Economic Development Corporation Board of Directors to serve an unexpired term through December 31, 2014; take possible action.

Councilman Pellegrino moved to appoint Daniel Van Ackeren to serve on the Economic Development Corporation Board of Directors to serve an unexpired term expiring December 31, 2014. Councilwoman Plant seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

Appoint a member to the Planning and Zoning Commission to serve an unexpired term through December 31, 2013; take possible action.

Councilwoman Plant moved to appoint Gregory Page to serve an unexpired term through December 31, 2013. There was no second to the motion. The motion failed.

Councilman Pellegrino moved to appoint Joseph S. Johnson to serve to serve an unexpired term through December 31, 2013. Councilwoman Plant seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

Discussion on Request for Proposals on the Olmos Park website design, maintenance and training services; take possible action. (Plant & Pellegrino)

Fire Chief Surber gave the City Council a summary of the RFP.

Councilwoman Plant moved to allow Fire Chief Surber to study RFP's on the Olmos Park website design, maintenance and training services. Councilwoman Girdley seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

CONSENT ITEMS:

- a) Approve minutes for regular meeting held May 16, 2013
- b) Accept Disbursements for May 2013.
- c) Approve the Economic Development Corporation Project to establish a \$10,000 sign improvement fund for businesses access to improve their signage with the purpose of improving the aesthetics of the McCullough business corridor or for the purpose of promoting economic development. (2nd Reading; 1st Reading was May 16, 2013)
- d) Approve the purchase of five (5) bullet proof vests for the Police Department paid from Departmental funds and federal grant monies.
- e) Adopt a Resolution supporting the effort to advocate for seniors in the Alamo Area Region.
- f) Receive and approve request from Roger Soler's Sports to hold their annual Dam '09 run through Olmos Park on August 24, 2013

Councilwoman Plant moved to approve Roger Soler's request to hold their annual Dam '09 run through Olmos Park on August 24, 2013. Councilwoman Girdley seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

Councilwoman Plant requested to pull item b) from the consent items.

Councilwoman Girdley moved to approve consent items a), d), c), and e) as submitted. Councilman Locker seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

Councilwoman Plant asked how the new patrol vehicle was purchased if the total cost was not in the reserves. This item was tabled to next regular meeting.

Departmental Reports:

City Council received the reports.

There was no further business and meeting was adjourned at 8:42 p.m.

Kenneth Farrimond
Mayor

ATTEST:

Celia M. DeLeon
City Secretary