

MINUTES OF REGULAR
CITY COUNCIL MEETING HELD
OCTOBER 3, 2013

The City Council of Olmos Park, Texas held a regular meeting on October 3, 2013 commencing at 8:00 a.m. in the Council Chambers at City Hall. Mayor Kenneth Farrimond presided and Council members present were Enzo Pellegrino, Sharon Plant and Ronald Hornberger. Staff present was City Secretary, Celia M. DeLeon; Fire Chief John Surber; Public Works Director Gilbert DeLeon and Police Chief Fritz Bohne. Also present was Steven Pena, City Attorney; Patricia Meier, 140 Stanford Drive; Carol McMorris, 116 Paseo Encinal; Christopher Allison, ME Allison & Company; Deb Prost, 140 Stanford; Melissa Phillips, 130 East Mariposa; Sandra Ryan 250 Belvidere; Stephen Lucve, 4301 Broadway and Kenyon McDonald 121 East Wildwood.

Mayor Farrimond called the meeting to order at 8:00 a.m. and determined a quorum was present.

Citizens to be heard.

Sarah Majewski, UIW student spoke to City Council announced their annual Golden Harvest throughout the City.

Present Certificates of Appreciation to former Councilpersons Ernest Locker, Gayle Girdley and Patricia Semmes

Mayor Farrimond and the City Council presented Certificates of Appreciation to former Councilpersons Ernest Locker, Gayle Girdley and Patricia Semmes.

Review Investment Policy; take possible action. (LOCAL GOVERNMENT CODE) (City Secretary)

Councilman Pellegrino moved to approve the Investment Policy as amended, with the additional amendment of changing the section of Investment Advisory Committee to meet at least semi-annually. Councilwoman Plant seconded the motion. The vote in favor was unanimous by all City Council members present.

Review and discuss the Economic Development Corporation Interlocal agreement with the City of Olmos Park, regarding GovOffice.com contract; take possible action

Councilman Pellegrino moved to approve the EDC Interlocal agreement with the City of Olmos Park, regarding GoveOffice.com contract. Councilwoman Plant seconded the motion. The vote in favor was unanimous by all City Council members present.

Appoint a member to the Economic Development Corporation to fill an unexpired term through December 31, 2014; take possible action

Councilwoman Plant moved to appoint Deborah Serot to the EDC to fill an unexpired term through December 31, 2014. Councilman Pellegrino seconded the motion. The motion was unanimous by all City Council members present.

Receive report from Fire Chief Surber regarding Fire Department Grants; take possible action

Councilman Pellegrino moved to authorize the Fire Chief to work with the grant writer Brenda Atherton and apply for the 2013 Assistance to Firefighters Micro Grant to help fund the federally mandated radio equipment upgrade due by 2015. Councilman Plant seconded the motion. The vote in favor of the motion was unanimous by all City Council members present.

PUBLIC HEARING on Ordinance 2013-18 of the City of Olmos Park, Texas ("City") amending the Code of Ordinances City of Olmos Park, Texas Chapter 40- Zoning Article III Apartment Districts by adding new section 40-77.1 Accessory Building Height; declaring a public purpose;

authorizing the City Manager to implement the provisions of the Ordinance; incorporating recitals; providing for severability; providing a repealer and setting an effective date.
Mayor Farrimond announced a Public Hearing at 8:25 a.m.

Patricia Meier, Vice Chair of the Planning and Zoning Commission briefed City Council on the intent of the ordinance.

Melissa Phillips, 130 East Mariposa spoke in favor of the proposed ordinance.

Mayor Farrimond closed the Public Hearing at 8:45 a.m.

Discuss Ordinance 2013-18 of the City of Olmos Park, Texas ("City") amending the Code of Ordinances City of Olmos Park, Texas Chapter 40- Zoning Article III Apartment Districts by adding new section 40-77.1 Accessory Building Height; declaring a public purpose; authorizing the City Manager to implement the provisions of the Ordinance; incorporating recitals; providing for severability; providing a repealer and setting an effective date; take possible action

Councilman Hornberger moved to approve Ordinance 2013-18 amending the Code of Ordinances City of Olmos Park, Texas Chapter 40- Zoning Article III Apartment Districts by adding new section 40-77.1 Accessory Building Height; declaring a public purpose; authorizing the City Manager to implement the provisions of the Ordinance; incorporating recitals; providing for severability; providing a repealer and setting an effective date, as written. Councilwoman Plant seconded the motion. The vote in favor was unanimous by all City Council members present.

PUBLIC HEARING on Ordinance 2013-19 of the City of Olmos Park, Texas ("City") amending the Code of Ordinances City of Olmos Park, Texas, Chapter 40 – Zoning, Article II Single Family Residence Districts by adding new section 40-44 impervious cover; declaring a public purpose; authorizing the City Manager to implement the provisions of the Ordinance; incorporating recitals; providing for severability; providing a repealer and setting an effective date

Mayor Farrimond announced a Public Hearing at 8:58 a.m.

Patricia Meier, Vice Chair of the Planning and Zoning Commission briefed City Council on the intent of the ordinance.

Melissa Phillips, 130 East Mariposa spoke against the proposed ordinance.

Mayor Farrimond closed the Public Hearing at 9:10 a.m.

Discuss Ordinance 2013-19 of the City of Olmos Park, Texas ("City") amending the Code of Ordinances City of Olmos Park, Texas, Chapter 40 – Zoning, Article II Single Family Residence Districts by adding new section 40-44 impervious cover; declaring a public purpose; authorizing the City Manager to implement the provisions of the Ordinance; incorporating recitals; providing for severability; providing a repealer and setting an effective date; take possible action

Councilman Hornberger moved to approve Ordinance 2013-19 amending the Code of Ordinances City of Olmos Park, Texas, Chapter 40 – Zoning, Article II Single Family Residence Districts by adding new section 40-44 impervious cover; declaring a public purpose; authorizing the City Manager to implement the provisions of the Ordinance; incorporating recitals; providing for severability; providing a repealer and setting an effective date. Councilwoman Plant seconded the motion. The vote in favor was unanimous by all City Council members present.

Review and discuss Employee Merit Raise Policy, take possible action (City Secretary)

Councilwoman Plant moved to approve the Employee Merit Raise Policy as submitted, effective October 3, 2013 and to incorporate into the Employee Manual. Councilman Pellegrino seconded the motion. The vote in favor was unanimous by all City Council members present.

Request the City Council's authorization to allow the current Police Secretary to work as a full time Municipal Court employee (temporary) or full time permanent Municipal Court employee; take possible action

Councilwoman Plant moved to hire the Police Secretary as full-time temporary to be trained in Municipal Court October through December 2013, and to be re-evaluated at the December City Council meeting. Councilman Hornberger seconded the motion. The vote in favor was:

AYES: Plant, Hornberger

NAYES: Pellegrino

ABSTAIN: None

The motion passed.

Discussion regarding the number of regular council meetings to be held during the month; take possible action (Mayor Farrimond)

Councilwoman Plant moved that the City Council revert back to meeting once a month on the second Thursday of each month and to cancel the second meeting (10-17-2013) in October.

Councilman Hornberger seconded the motion. The vote in favor was unanimous by all City Council members.

Discussion on assignment of \$3,500 received from the sale of Police Departments 2002 Ford Explorer; take possible action (Plant)

Councilwoman Plant moved to allocate the \$3,500 received from the sale of the Police Departments 2002 Ford Explorer to the miscellaneous revenue fund. Councilman Pellegrino seconded the motion. The vote in favor was unanimous by all City Council members present.

Appoint an Audit Committee for FY2013 Audit; take possible action

Mayor Farrimond appointed himself and Councilman Pellegrino to the FY2013 Audit Committee.

CONSENT ITEMS:

- a) Approve minutes for regular meeting held for August 15, 2013 and September 5, 2013.
- b) Accept Disbursements for August 2013
- c) Approve Vision Walk through Olmos Park on March 22, 2014
- d) Excuse Councilman Hornberger from attending the regular City Council meeting to be held November 21, 2013.

Councilman Pellegrino moved to approve consent items as presented. Councilwoman Plant seconded the motion. The vote in favor was unanimous by all City Council members present.

Departmental Reports: (Written reports submitted to City Council, no further discussion required, unless requested by City Council.)

- a) Police:
 - (1.) Incidents, arrests, mileage report and activity during the prior and current months.
- b) Fire:
 - (1.) Fire and other service calls, activity and training activities during the prior and current months.

- c) Streets and Sanitation:
 - (1.) Monthly Report

- d) Administration:
 - (1.) Financial reports for July and August 2013
 - (2.) Monthly overtime, CT, vacation, sick leave report
 - (3.) Building Department Report
 - (4.) Municipal Court Report

- e) Manager's report:
 - (1.) Discussion of written reports (if needed).

Councilwoman Plant pulled items a.) and e.) for discussion at the November meeting.

The remaining departmental reports were approved as submitted.

There was no further business the meeting was adjourned at 10:15 a.m.

Kenneth Farrimond
Mayor

ATTEST:

Celia M. DeLeon
City Secretary