

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
HELD ON AUGUST 10, 2021**

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday August 10, 2021, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Donna McElroy, Councilwoman Plant and Madison Wilson. Members not present were Fedra Chapa, Councilwoman Dusek, and Dr. Kenneth Kirlin. Also present was City Manager, Celia DeLeon; City Secretary, Kyndra Munoz; Carl Bain, Bain Medina Bain; Nicole Greenberg, Olmos Park Youth Commission; and Tess Harden, 415 Devine.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:00 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

There were no citizens to be heard.

Excuse Dr. Kenneth Kirlin from attending the August 10, 2021 EDC meeting.

Donna McElroy moved to excuse Dr. Kenneth Kirlin from attending the August 10, 2021 EDC meeting. Sharon Plant seconded the motion.

The vote in favor of the motion was unanimous.

Review and discuss minutes of July 13, 2021 Board meeting; take possible action.

Sharon Plant moved to accept the minutes of the July 13, 2021 Board meeting.

Donna McElroy seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the FY2022 EDC draft budget

City Manager stated this is a preliminary draft budget and will come back next month for final approval. Nicole Greenberg with Olmos Park Youth Commission is requesting \$4,300 for the 2021 Holiday Sip and Shop Event and \$3,500 for Holiday lighting on the trees at Alameda Circle. I explained this might not qualify as an authorized expenditure for the Economic Development Corporation. Additionally, our contractor has informed us as a part of a grant program with CPS, we can possibly be reimbursed for some or all of the light fixtures. I have applied for the program and I'm waiting on a response to see if reimbursement will be approved.

Nicole Greenberg stated I have done some research and I did not see anything in the language of the Economic Development Act that would prevent the Economic Development Corporation from funding the Holiday lighting.

Councilwoman Plant stated years ago, there was mention of the EDC paying for replacing curbs within the City. It was determined EDC funds could not be used inside the residential neighborhood but used only for business development purposes.

Nicole Greenberg stated a Type B tax received by the Economic Development Corporation allows for

funding for Community Development and for public areas. I believe lighting of the trees on Alameda Circle would be considered a public park within the City of Olmos Park. The lighting of trees on Alameda Circle would be the launch event for Sip and Shop. We are asking for an allotment to fund this event along with the \$125 participation fee received per business. The businesses would be contributing to this fund because they are participating under the umbrella of the Holiday Sip and Shop Event. The EDC would make the payment for the Christmas lights in October and we would collect the fees from the businesses, then turn around and reimburse the EDC.

Councilwoman Plant stated we can reach out to Zendia Thomas who was one of the authors of the Economic Development Act to clarify if this money can be used to fund the Holiday lighting of the trees on Alameda Circle.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

President Hornberger opened this item with the following item.

Discussion and possible action on the McCullough Corridor Sidewalks and Landscaping Demonstration Project

Celia DeLeon stated we are still waiting to receive documents that include the final release of liens and the change order from E-Z Bell for approximately \$9,000. Therefore, we are not submitting approval for the \$45,792 retainage fee until we receive these documents.

Councilwoman Plant asked how will we keep the contract open until we receive the green paint for the bike lines?

Celia DeLeon stated it is my understanding as long as we leave an open balance on the contract, it will remain an open project.

Carl Bain stated that is correct.

Councilwoman Plant moved to accept the financial Reports, including EDC expenditures, invoices and allocations and monthly treasurer report excluding \$45,792 for the E-Z Bell retainage fee.

Donna McElroy seconded the motion.

The vote in favor of the motion was unanimous.

Discuss liaison issues with businesses and receive update from Board member Chapa; take possible action

There were no updates or liaison issues with businesses.

Accept Councilwoman Sharon Plant's resignation from the Economic Development Corporation Board effective August 11, 2021.

Councilwoman Plant stated it has been a pleasure to work on this Board and with all individuals involved in completing the McCullough Corridor Project.

Donna McElroy moved to accept Councilwoman Sharon Plant's resignation from the Economic Development Corporation Board effective August 11, 2021.

Madison Wilson seconded the motion.

The vote in favor of the motion was unanimous.

Discuss administrative items and future agenda items.

There was no other business and the meeting adjourned at 6:41 p.m.

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Ronald Hornberger  
President

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Kyndra Munoz  
City Secretary