

MINUTES OF SPECIAL  
CITY COUNCIL MEETING HELD  
AUGUST 17, 2022

The City Council of Olmos Park, Texas held a special meeting on August 17, 2022 commencing at 5:00 p.m. in the Council Chambers at City Hall. Mayor Deanna Rickabaugh presided and Council members present were Will Brooks, Juliana Dusek, Erin Harrison, Kenyon McDonald and Sharon Plant. Staff present was City Manager, Celia DeLeon; and City Secretary, Kyndra Munoz; Police Chief, Rene Valenciano; Fire Chief, Michael Goodreau; and Public Works Director, Gilbert DeLeon.

Mayor Deanna Rickabaugh called the meeting to order at 5:00 p.m.

Councilman Brooks and Councilwoman Plant joined the meeting at 5:01 p.m.

Mayor Rickabaugh determined a quorum was present.

Citizens to be heard: This time is provided for citizens to address the Council on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.

There were no citizens to be heard.

Discussion on the Proposed FY2023 Budget

City Manager Celia DeLeon stated around July 25<sup>th</sup> Bexar CAD certifies the evaluation values. \$558,261,995 is the adjusted 2022 tax value and we multiply this number by our proposed rate to get our I&S and M&O rate. The proposed M&O rate is \$0.368196 and the proposed I&S rate is \$0.058610 with a total tax rate of \$0.426806. This year we are losing approximately \$87,690 in revenue due to the senior tax freeze compared to \$42,626 from last year. The only capital items this year is the repair of the AC units and roof; TML's has accepted responsibility but we are waiting on a response for how much of the cost they are going to cover for the roof repairs.

Councilwoman Harrison stated regarding vehicle maintenance, are the city owned vehicles on a fleet program that offers discounts for car washes?

Police Chief Rene Valenciano stated we are not. We use the Bubble Bath on San Pedro, but they do not offer a fleet discount.

Councilwoman Plant stated have you thought about setting up a maintenance plan with Alamo Heights and Terrell Hills?

Mayor Rickabaugh stated I will bring this up when I meet with the Mayors of Alamo Heights and Terrell Hills.

Councilwoman Harrison asked what percentage of increase did we see on our building and inspection fees?

Celia DeLeon stated the I believe the fees increased from \$45 to \$60.

Councilwoman Plant stated the additional police officer is listed on the budget.

Celia DeLeon stated Chief Valenciano has forfeited his administrative position at a salary of \$38,500; we reallocated this salary to patrol officer position at a salary of \$47,615 resulting in a payroll adjustment of approximately \$10,000.

Chief Rene Valenciano stated if this allowed, the plan is to hire a new officer and I will place an officer in a position to split between criminal investigation and administrative duties. I will acquire some of the administrative duties as well.

Celia DeLeon stated I did not include security cameras in the budget. The school crossing guard fund is for public safety and I would like to use this fund for the purchase of the cameras which is about \$3,000 per camera including electricity. We currently have \$27,978 in the school crossing guard fund. This fund was previously used for the railroad quiet zone. A previous Councilmember, Jeff Judson went to the legislature and changed this so the fund can be used for public safety.

Chief Rene Valenciano stated the flock camera system is actually not video. This will display the makes of vehicles and license plate numbers. For example, if we are looking a vehicle involved in an attempted kidnapping and the only information we have is, it was on a Saturday involving a black truck. The system can track all black trucks or black SUV's during this time frame and the system will give us all vehicle information including license plates. This camera system will work off a solar panel. We will also have the option if in the future, residents and business owners want to contribute videos, there will be a tool for this feature.

Mayor Rickabaugh stated I would like to bring this item back for discussion.

Councilwoman Harrison stated I have a question on page 8 regarding 401k police city contribution.

Celia DeLeon stated there is an error on this item that I discovered earlier today. This number should be \$8,592.

Mayor Rickabaugh stated I have looked at the salary increases and I noticed the Police Chief is forfeiting his increase. Since you have been very conservative with your budget, I wonder if we should look for more in salaries because of inflation. There has also been a decrease in salary for the Public Works Department.

Celia DeLeon stated Robert Lopez with the Public Works Department retired, the City paid out all of his sick leave and his replacement is coming in with a lower salary.

Councilwoman Plant stated I am inclined to leave the salary raises where they are at now. I think the Police Chief should keep his salary increase as well and not forfeit it.

Councilwoman Dusek stated if the Police Chief as a manager is willing to forfeit his increase and give to his department, we should allow him to do this.

Mayor Rickabaugh stated I have a question regarding the sewer fund and it seems as if we are losing money.

Celia DeLeon stated I am being conservative on the sewer fund and have included \$65,000 as a cushion on top of our bond work. I believe we are netting about \$10,000 - \$12,000 a month on sewer income.

Councilwoman Harrison asked are we still in contract with Eagle Veterinarian for animal pickups? If there is a change, will this be a potential budget item?

Celia DeLeon stated I will add this to the September agenda. There have been some changes and this needs to be discussed.

There was no further business and the meeting was adjourned at 5:40 p.m.

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Deanna Rickabaugh  
Mayor

ATTEST:

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Kyndra Munoz  
City Secretary