

MINUTES OF SPECIAL
CITY COUNCIL MEETING HELD
AUGUST 18, 2021

The City Council of Olmos Park, Texas held a special meeting on August 18, 2021 commencing at 5:00 p.m. in the Council Chambers at City Hall. Mayor Ronald Hornberger presided and Council members present were Juliana Dusek, Erin Harrison, Sharon Plant and Kenyon McDonald. Member not present was Deanna Rickabaugh. Staff present was City Manager, Celia DeLeon; City Secretary, Kyndra Munoz; Fire Chief, Michael Goodreau; Police Chief, Rene Valenciano; and Public Works Director, Gilbert DeLeon.

Mayor Hornberger called the meeting to order at 5:02 p.m. and determined a quorum was present.

Citizens to be heard: This time is provided for citizens to address the Council on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.

There were no citizens to be heard.

Discussion on FY2022 Budget and the 2021 Tax Rate and set Public Hearing dates on the proposed Tax Rate and Public Hearing date for Municipal Fiscal Year 2022 Budget; take possible action (record vote).

City Manager Celia DeLeon stated the proposed tax rate will be a little less than a penny from the previous year's tax rate. This is because we have one final I&S payment due in February. Due to the tax freeze, we will have a revenue loss of approximately \$42,626.54 this year. The draft FY 2022 budget is based on the proposed tax rate of \$0.404922.

Celia DeLeon stated the City Engineer recommendations include mill, overlay and extending the French Drain into the basin on the 300 Block of Parklane for a total of \$346,438.

Councilwoman Dusek stated with the opportunity of money coming in from the Corona Virus Local Recovery Fund it would be beneficial if Givler would package the projects together for bids and include a breakdown of costs.

Councilwoman Harrison asked how many feet will this project include? If it goes into the basin, are there any extra costs or permits required through the City of San Antonio?

Councilwoman Plant stated we should wait to approve the engineer recommendations until we have a chance to discuss them with David Givler.

Councilwoman Harrison stated we can add this item to the August 30th Special Meeting so we can discuss any questions or issues with David Givler.

Councilwoman Plant stated medical costs have increased by 3% this year compared to a 13% increase the previous year. TMRS contribution was 3.68% last year and is 2.70% this year. Last year there was a 2% merit increase and there is a request for a 3% merit increase this year.

Celia DeLeon stated for the Police Department, there is a total of \$97,000 included in the Budget for two new patrol vehicles and \$29,000 for a 5-year body camera program to include a new body camera for every officer. There is a total of \$61,000 in excess funds from the current budget to be used towards the body camera program and new police radios.

Councilwoman Harrison asked how many officers are on duty at one time? Is there a reason you need one body camera per officer if they are not on duty?

Police Chief Rene Valenciano stated we usually have 3 to 4 officers on duty per shift. Because it is mandated to keep the body camera on and recording during certain incidents, it is not recommended to share body cameras. I am not aware of any agency that shares body cameras.

Councilwoman Harrison asked what is the life expectancy of these body cameras?

Police Chief Rene Valenciano stated anywhere from 3 to 4 years. With the recommended proposal, they will replace all body cameras at the 3-year mark. This contract will include installation, unlimited data storage, 24-hour support team and body camera replacement.

Councilwoman Harrison stated with the current body camera system, there is a lot of administrative work that goes into it. Will this now be automated through the new system or will it still require a lot of administrative tasks?

Police Chief Rene Valenciano stated it will be a simpler process. Right now, the retention data is manually maintained and we will no longer have to do this with the new system. The Police Administrator will still be responsible for video redaction.

Councilwoman Plant stated if we are buying new radios I would like for the budget line item to include both body cameras and radios as a description.

Police Chief Rene Valenciano stated we purchased our last radios in 2014. With the new mandates from the State and Bexar County, we can keep our old radios but we will need to switch to a new software. This new software runs around \$1,500 to \$2,000 per radio. In the proposal from Motorola we are asking for 13 handheld radios and this includes a buyback of our old radios. The new radios for the patrol vehicles and the reserve officers are covered under a grant that we have applied for.

Councilwoman Plant moved to:

- Approve the FY2022 Proposed Budget excluding all City Engineer Capital Projects and with the amendment of re-wording Police Tech to Body Camera and Radio budget line item
- Approve the 2021 Proposed Tax Rate M&O of \$0.359922, I&S of \$0.045000 for a total of \$0.404922
- Set a public hearing date for September 15, 2021 at 6:00 p.m.

Councilman McDonald seconded the motion.

Councilwoman Dusek	Aye
Councilwoman Harrison	Aye
Councilman McDonald	Aye
Councilwoman Plant	Aye

Motion passes.

Discussion and approval of the following FY2021 Budget amendments:

Police Department:

Increase expense Reserve PD Vehicles & Equipment # 10-700-556 from \$0 to \$20,000.

Increase revenue Transfer in Police Reserve # 20-300-520 from \$0 to \$20,000

Increase expense Reserve PD Tech # 10-700-557 from \$0 to \$10,000.

Increase revenue Transfer in Police Reserve # 20-300-520 from \$0 to \$10,000.

Increase expense Body Cameras #10-700-550 from \$0 to \$61,000

Increase expense Vehicle and Equipment #10-700-551 from \$0 to \$50,000

Fire Department:

Increase expense Reserve Fire Mandates/Bunker Gear # 10-800-570 from \$0 to \$10,000

Increase Transfer in Reserve Fire Mandates #20-300-530 from \$23,421 to \$33,421.

Increase expense Reserve Fire Vehicle Truck #10-800-565 from \$0 to \$50,000

Increase Transfer in Reserve Fire Truck #20-300-530 from \$137 to \$50,137.

Increase expense Reserve Fire Rescue #10-800-562 from \$0 to \$10,000

Increase Transfer in Reserve Fire Rescue #20-300-530 from \$0 to \$10,000.

Public Works:

Increase expense Reserve Vehicle #10-900-556 from \$0 to \$20,000

Increase Transfer in Reserve #20-200-314 PW Vehicles from \$14,235 to \$34,235

Administrative/Court:

Increase expense Reserve Building Repair from \$0 to \$25,000

Increase Transfer in Reserve #20-200-318 Reserve Building Repair from \$41,173 to \$68,173

Increase expense Reserve Street Repairs/Replacement from \$0 to \$50,000

Increase transfer in Reserve 20-200-321 Street Repairs/Replacement from \$434,903 to \$484,903

Councilwoman Plant moved to:

- Increase expense Reserve PD Vehicles & Equipment # 10-700-556 from \$0 to \$20,000.
- Increase revenue Transfer in Police Reserve # 20-300-520 from \$0 to \$20,000
- Increase expense Reserve PD Tech # 10-700-557 from \$0 to \$10,000.
- Increase revenue Transfer in Police Reserve # 20-300-520 from \$0 to \$10,000.
- Increase expense Body Cameras #10-700-550 from \$0 to \$61,000
- Increase expense Vehicle and Equipment #10-700-551 from \$0 to \$50,000

- Increase expense Reserve Fire Mandates/Bunker Gear # 10-800-570 from \$0 to \$10,000
- Increase Transfer in Reserve Fire Mandates #20-300-530 from \$23,421 to \$33,421.
- Increase expense Reserve Fire Vehicle Truck #10-800-565 from \$0 to \$50,000
- Increase Transfer in Reserve Fire Truck #20-300-530 from \$137 to \$50,137.
- Increase expense Reserve Fire Rescue #10-800-562 from \$0 to \$10,000
- Increase Transfer in Reserve Fire Rescue #20-300-530 from \$0 to \$10,000.
- Increase expense Reserve Vehicle #10-900-556 from \$0 to \$20,000
- Increase Transfer in Reserve #20-200-314 PW Vehicles from \$14,235 to \$34,235
- Increase expense Reserve Building Repair from \$0 to \$25,000
- Increase Transfer in Reserve #20-200-318 Reserve Building Repair from \$41,173 to \$68,173
- Increase expense Reserve Street Repairs/Replacement from \$0 to \$50,000
- Increase transfer in Reserve 20-200-321 Street Repairs/Replacement from \$434,903 to \$484,903

Councilman McDonald seconded the motion.
The vote in favor of the motion was unanimous.

There was no further business and the meeting was adjourned at 6:00 p.m.

Ronald Hornberger
Mayor

ATTEST:

Kyndra Munoz
City Secretary