The Board of Directors of the Olmos Park Economic Development Corporation met in regular session on Thursday, September 10, 2015, at 8:00 a.m. at the Fire Station of the City of Olmos Park at 119 West El Prado Drive, Olmos Park, Texas. Members of the Board of Directors present were President Dennis Martinez, Treasurer Ayon Wen-Waldron, Member Mayor Kenneth Farrimond, Member Andres Andujar and Member Sharon Plant. Blakely Fernandez, general counsel, was also present.

1. Call to order and determination of quorum
The meeting was called to order at 8:08 am by President Martinez; roll call was taken, and a quorum was announced.

2. Citizens to be heard
President Martinez opened the floor for citizens to be heard. Councilman Hornberger was the only citizen present. He did not address the Board at this time. No action was taken.

3. Review and discuss minutes of the August 11, 2015 Board meeting; take possible action
After reviewing the minutes, Member Plant presented proposed amendments. Member Andujar moved to accept the minutes for the August 11, 2015 Board Meeting as presented and amended. Member Plant seconded the motion. The motion was approved unanimously.

4. Review and discuss Financial Reports, including EDC expenditures and allocations and monthly Treasurer Reports; take possible action
No financial report was presented. The Board agreed to defer the August financial report to the October meeting. Discussion of agenda Item 8, the Budget, ensued. The Board agreed to consider a detailed budget at the Workshop in October and to lay out a schedule for approving an annual budget in 2016 in a more timely fashion, including future workshops in August to finalize a work plan to direct the budget for the upcoming year.

5. Review and accept Amended and Restated Articles of Incorporation and Amended and Restated Bylaws; take possible action
President Martinez presented the amended and restated documents for discussion. He noted that the City Council approved the changes proposed by the EDC in August and that rather than having amendments to these corporate documents, he’d asked general counsel to consolidate all previously approved amendments into consolidated amended and restated documents. Member Plant asked for section 7.08 of the Bylaws as presented to be corrected to reflect previously approved language. Member Andujar moved for approval of the Amended and Restated Articles of Incorporation as presented and the Amended and Restated Bylaws as presented and amended; Member Plant seconded the motion. The motion passed unanimously.

6. Discuss City Council actions related to the EDC, including the terms of appointments for Members Plant and Andujar and the consolidation of EDC records and projects
President Martinez presented the Board appointment terms as approved by City Council for Member Plant (through 2016) and Member Andujar (through 2015). President Martinez then gave an update on the consolidation of EDC records, including documents delivered to City Hall prior to the meeting. Discussion followed on the UTSA database and study and related deliverables. General counsel discussed email protocol and the public nature of EDC related emails. No action was taken.

7. Discussion of Administrative Matters; take possible action
The following items were deferred to the EDC Workshop in October: (a) Attorney communications (phone and email), (b) preparation of agenda and board packets, (c) website updates, (d) roles and
responsibilities of board members, and (f) legal services. With regard to item (e), Mayor’s CEO meeting, it was announced that the first meeting would be September 17, 2015 at 9:30 am. President Martinez indicated that he would be traveling on that day, and Vice President Serot would represent the EDC at this meeting. No action was taken.

8. Discuss Annual Budget; take possible action.
   Item 8 was discussed with the financial report above.

   President Martinez suggested that the Work Plan would be developed at the Workshop. He asked Treasurer Wen-Waldron to create a chart to facilitate the preparation for the Board’s discussion. She agreed to send a survey to Board Members to identify priorities, with responses due to her by October 5, 2015. No action was taken.

10. Review and discuss the McCullough Corridor Plans, including but not limited to potential amendments to the plan, funding alternatives, EDC Board approval and recommendation to present to Council for approval; take possible action.
    Member Andujar suggested that the EDC present a plan to City Council to demonstrate the proposed McCullough Street improvements by restriping the road. President Martinez invited Councilman Hornberger to address the Board. Councilman Hornberger asked for additional detail on the location of the City’s ROW line and the curb line as instructive on the local building code and necessary ordinances. The Board discussed the benefits of the striping plan. President Martinez asked the Board to consider directing Member Andujar to develop and present a budget for this proposal to the Board at the Workshop. Member Andujar made a motion that he be directed to seek proposals for engineering costs for the restriping of McCullough. Mayor Farrimond seconded the motion. The motion passed unanimously.

11. Presentation of funding requests.
    No funding requests were presented; no action was taken.

12. Discuss future agenda items.
    In addition to the items identified for the Workshop earlier in the agenda, members asked that the UTSA study and deliverables and email accounts be added to a future agenda.

13. Discuss next meeting date and Board Retreat; take possible action
    President Martinez stated that the Board Workshop would take place on Saturday October 10, from 2pm to 6pm at City Hall, pending confirmation from members not present. The agenda will be posted as a meeting, to undertake the October business of the EDC, followed by a workshop to set both an administrative and strategic plan for 2016. After the workshop, the regular meeting will continue to approve the 2016 budget.

The meeting adjourned at 9:15.

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Ayon Wen-Waldron, Treasurer

Meeting Minutes, September 10, 2015